



## **COUNCIL AGENDA**

**Monday, November 7, 2022 - 7:00 pm**  
**Waynesville Municipal Building, 1400 Lytle Road**

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings  
Council, October 17, 2022 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
- VII. Reports
  - Standing Council Committees
    - a) Finance Committee
    - b) Public Works Committee
    - c) Special Committees
  - Village Manager's Report
  - Police Report
  - Finance Director's Report
  - Law Directors Report
- VIII. New Business:
  - Mayor Committee Nominating Committee

**Legislation:**

**Reading of Ordinances and Resolutions:**

## **First Reading of Ordinances and Resolutions:**

### **ORDINANCE NO. 2022-048**

AUTHORIZING ADDITIONAL BONUS COMPENSATION FOR BRIAN CORN

### **ORDINANCE NO. 2022-049**

AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH KITTY CROCKETT

### **ORDINANCE NO. 2022-050**

AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH GARY L. COPELAND

### **ORDINANCE NO. 2022-051**

AN ORDINANCE ESTABLISHING CERTAIN POSITIONS AND AMENDING THE BASE PAY RATES AND RANGES OF VILLAGE OF WAYNESVILLE EMPLOYEES

## **Second Reading of Ordinances and Resolutions:**

### **ORDINANCE NO. 2022-047**

RATIFYING AND ACCEPTING A VILLAGE LIFE INSURANCE POLICY PLAN

## **Tabled:**

### **ORDINANCE NO. 2022-041**

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH THE HENRY P. THOMPSON COMPANY FOR SCADA SYSTEM UPGRADE SERVICES

### **IX. Executive Session**

Executive Session to discuss the employment of public employees.

### **X. Adjournment**

*Next Regular Council Meeting:*

**November 21, 2022 at 7:00 pm**

*Upcoming Meetings and Events:*

Donation of the Lock-up to the Friend's Museum directly following the Nov. 7 Council meeting  
Public Works, November 7, 2022 @ 6:00 p.m.  
Planning Commission Meeting, November 15 @ 7:00 p.m.  
Parks and Recreation Board, November 21 @ 6:00 p.m.  
Finance Meeting, ??? @ 5:00 p.m.

**Village of Waynesville  
Council Meeting Minutes  
October 17, 2022 at 7:00 pm**

Present: Mayor Earl Isaacs  
Mr. Brian Blankenship  
Mr. Chris Colvin  
Ms. Joette Dedden  
Mr. Zack Gallagher  
Mr. Troy Lauffer  
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

*CLERK'S NOTE- This is a summary of the Village Council Meeting held on Monday, October 17, 2022.*

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 7 present

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**Mayor Acknowledgements**

None

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**Disposition of Previous Minutes**

Mrs. Miller made a motion to approve the minutes as written for the Council meeting on October 3, 2022 and Mr. Blankenship seconded the motion.

Motion – Miller  
Second – Blankenship

**Roll Call – 7 years**

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**Public Recognition/Visitor's Comments**

None

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**Old Business**

None

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**Reports**

**Finance**

The Finance Committee will meet this Thursday, October 20 at 5:00 p.m. The public is invited to attend the meeting. Exhibit A for Ordinance 2022-047 will be presented at the next meeting.

**Public Works Report**

Public Works will meet on November 7 at 6:00 p.m. The public is encouraged to attend.

**Special Committee Reports**

The Parks and Rec Committee met this evening and looked at properties for potential parks. The Committee will be meeting again on November 21 at 6:00 p.m.

Ms. Dedden stated that they will be meeting this Saturday to put up wreaths and lights on the Main Street lampposts at 9:00 a.m. at Pat's Gas.

**Village Manager Report**

- Provided information on the Safety Grant presented and approved by ODOT for the stoplight at Route 42 and North Street. The next step is approval by the State Governance Committee. The grant will pay 100%, and the Village will only be responsible for overages and/or change orders.
- There is an ordinance on tonight's agenda for the purchase of a new Ford truck for the Water Department. Furthermore, there is an ordinance to declare the Canyon surplus. Hoping the sale of this truck will provide funds to purchase a plow blade for the F550 (leaf truck). This will give the Village three trucks for plowing.
- Still working on the transaction to transfer the Lock-up from the Village to the Museum.

- The ordinance to approve the Miami Valley Lighting contract is an emergency because the contract needs to be approved sixty days before the old one ends.
- Met with Moody's on Friday to look over potential sites for Well 10. The plan is to consider three sites on the Bowman property: one towards the Miami Valley River, one near the Mill Race, and one in the middle of the lot. They will take samples and provide reports on the potential sites.
- Trebel has sent out mailings for the meetings to explain the ballot aggregate initiative.
- Provided a photo of the latest Water Department employee, Darren Sewell. Brian Keith also started this week, and both seem to be a good fit with the Village.

**Police Report**

- Sauerkraut Festival went very well.
- Provided calls for service for the Festival. There were no major incidents.
- Also provided the September Calls for Service and Mayor's Court month-end report.
- Sgt Denlinger's Code Enforcement report has also been provided.
- Firearms qualifications will be this weekend at the Franklin Range. Thank you to Mr. Blankenship for providing subs to feed the guys for lunch at the range.

Mr. Lauffer asked Chief Copeland how much Franklin charges the Waynesville Police Department for use of the range. Chief Copeland responded that he believes it is \$100.

**Financial Director Report**

None

**Law Report**

None

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**New Business**

None

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## **Legislation**

### **First Reading of Ordinances and Resolutions**

#### **Ordinance No. 2022-044**

Authorizing the Village Manager to Enter into a Street Lighting Agreement with Miami Valley Lighting, LLC and Declaring an Emergency

Mr. Gallagher made a motion to waive the two-reading rule for Ordinance 2022-044 and Ms. Dedden seconded the motion.

Motion – Gallagher  
Second – Dedden

#### **Roll Call – 7 yeas**

Mr. Colvin made a motion to adopt Ordinance 2020-044 as an emergency and Mr. Gallagher seconded the motion.

Motion – Colvin  
Second – Gallagher

#### **Roll Call – 7 yeas**

#### **Ordinance No. 2022-045**

Authorizing the Village Manager to Enter into a Contract with Interstate Ford for the Purchase of One 2022 Ford F-150 and Declaring an Emergency

Mr. Gallagher made a motion to waive the two-reading rule for Ordinance 2022-045 and Mrs. Miller seconded the motion.

Motion – Gallagher  
Second – Miller

#### **Roll Call – 7 yeas**

Ms. Dedden made a motion to adopt Ordinance 2022-045 as an emergency and Mr. Colvin seconded the motion.

Motion – Dedden  
Second – Colvin

#### **Roll Call – 7 yeas**

#### **Ordinance No. 2022-046**

An Ordinance Authorizing the Disposal of Obsolete, Unneeded and Unfit for Public Use Personal Property Pursuant to R.C. 721.15 and Declaring an Emergency

Mr. Colvin made a motion to waive the two-reading rule for Ordinance 2022-046 and Mr. Gallagher seconded the motion.

Motion – Colvin  
Second – Gallagher

#### **Roll Call – 7 yeas**

Mr. Gallagher made a motion to adopt Ordinance 2022-046 as an emergency and Mr. Blankenship seconded the motion.

Motion – Gallagher  
Second – Blankenship

**Roll Call – 7 yeas**

**Ordinance No. 2022-047**

Ratifying and Accepting a Village Life Insurance Policy Plan

Ms. Dedden made a motion to have the first reading for Ordinance 2022-047 and Mrs. Miller seconded the motion.

Motion – Dedden  
Second – Miller

**Roll Call – 7 yeas**

**Second Reading of Ordinances and Resolutions**

None

**Tabled Ordinances and Resolutions**

**Ordinance No. 2022-041**

Authorizing the Village Manager to Enter into a Contract with the Henry P. Thompson Company for Scada System Upgrade Services

No action was taken.

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**Executive Session**

Mr. Colvin made a motion to go into executive session at 7:24 p.m. for the purpose of discussing the employment of public employees and the motion was seconded by Ms. Dedden.

Motion – Colvin  
Second – Dedden

**Roll Call – 7 yeas**

Council returned from executive session with 7 members present at 8:40 p.m.

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All were in favor to adjourn at 8:41 pm.

Date: \_\_\_\_\_

\_\_\_\_\_  
Jamie Morley, Clerk of Council

**ORDINANCE NO. 2022-048**

**AUTHORIZING ADDITIONAL BONUS COMPENSATION FOR BRIAN CORN**

WHEREAS, Brian Corn is currently employed in the Streets Department for the Village of Waynesville; and

WHEREAS, Brian Corn also filled in for the Water Department while the Village was short-staffed, coming in on weekends and after hours for water rounds and SCADA issues; and

WHEREAS, Council for the Village of Waynesville has determined that an additional one-time bonus compensation should be authorized for Brian Corn as a result of these extra duties.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring:

Section 1. That a one-time additional compensation in the amount of \$750 is hereby authorized by Council for the Village of Waynesville for Brian Corn in recognition of performing additional duties in the Water Department.

Section 2. That the Finance Director is authorized to pay said additional compensation subject to all required withholdings.

Section 3. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor



**ORDINANCE NO. 2022-049**

**AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH KITTY CROCKETT**

WHEREAS, Council of the Village of Waynesville has previously authorized an employment agreement with Kitty Crockett to serve in the position of Finance Director; and

WHEREAS, Council has determined that is necessary to authorize an amendment to said employment agreement in order to reflect adjusted compensation.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring that:

Section 1. That the Village Manager is hereby authorized to execute an amended employment agreement as attached hereto as Exhibit "A", incorporated herein by reference on behalf of the Village of Waynesville.

Section 2. That the purpose of said amendment is to provide Kitty Crockett with the annual compensation of \$ \_\_\_\_\_ effective January 1, 2023. All other terms not specifically amended shall remain in full force and effect.

Section 3. That in addition to the change in annual compensation, Council further authorizes a one-time bonus payment in the amount of \$ \_\_\_\_\_ payable to Kitty Crockett in recognition of her superior job performance.

Section 4. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

# EMPLOYMENT AGREEMENT

7/1/2010

## Table of Contents

### Introduction

### Section 1: Term

### Section 2: Duties and Authority

### Section 3: Compensation

### Section 4: Vacation, Sick Leave, Funeral

### Section 5: Automobile Expenses

### Section 6: Cell Phone Allowance

### Section 7: Retirement

### Section 8: General Business Expenses

### Section 9: Resignation

### Section 10: Performance Evaluation

### Section 11: Hours of Work

### Section 12: Outside Activities

### Section 13: Residency

### Section 14: Notices

### Section 15: General Provisions

## Introduction

This Agreement, made and entered on this 5<sup>th</sup> day of July, 2016, by and between the Village of Waynesville, which is a municipal corporation in Warren County, Ohio (hereinafter called Employer), and Kitty Crockett (hereinafter called Employee), an individual who has the education, training and experience in local government finance, both of whom agree as follows:

## Section 1: Term

This Agreement shall remain in full force and in effect from July 11<sup>th</sup> 2016, unless terminated by the Employer as provided in Section 6.04 of the Charter of the Village of Waynesville, or by the Employee as provided in Section 9 of this agreement.

## Section 2: Duties and Authority

Employer agrees to employ Kitty Crockett as the part-time Finance Director to perform the functions and duties specified in Sections 6.04 and 6.05 of the Village Charter and to perform other legally permissible and proper duties and functions.

## Section 3: Compensation

- A) **Base Salary:** Employer agrees to pay Employee an annual base salary of \$80,000.00, payable in installments at the same time and date as other management employees of the Employer are paid.
- B) This Agreement shall be automatically amended to reflect any salary adjustments that are provided or required by the Employer's compensation policies.

B) Consideration shall be given on an annual basis to increase compensation via merit pay increase and/or bonus based upon the results of a performance evaluation conducted by Council under the provisions of Section 10 of this Agreement.

D) The Employee shall receive any additional cost of living adjustment provided to other staff.

#### Section 4: Sick Leave, Funeral

A) The Employee shall accrue sick leave as outlined in the Employer's Personnel Policy Manual.

B) The Employee may be granted paid funeral leave with approval of the Council for a maximum of five (5) work days for the death of a spouse or child. "Child" includes a step-child raised in the same household. In the event of a death of an immediate family member, other than spouse or child, the Employee may be granted three (3) work days of leave for the funeral of an immediate family member shall be charged to sick leave. For purposes of this section the "immediate family" is defined as: mother, father, sister, brother, grandparent, grandchild, mother-in-law, father-in-law, daughter-in-law, son-in-law, legal guardian, or other person who stands in place of the Employee's parent.

#### Section 5: Automobile Expenses

All mileage for Village business shall be reimbursed at the applicable rates allowed by the Internal Revenue Service for mileage deduction.

#### Section 6: Cell Phone Allowance

The Employer and Employee acknowledge that Employee shall not have a

business cell phone allowance.

## Section 7: Retirement

Employee shall participate, in the manner provided by law, in the Ohio Public Employees retirement System (OPERS).

## Section 8: General Business Expenses

Employer agrees to pay for the following upon approval from Council:

- A) Professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement and for the good of the Employer.
- B) Travel, limited to destinations greater than 25 miles beyond Waynesville, Ohio, and subsequent expenses of Employee for professional and official meetings, occasions to adequately continue the professional development of Employee, and to pursue necessary official functions for Employer, including but not limited to, the annual conferences of local government fiscal officers' organizations in which Employee serves as a member.
- C) Employer acknowledges the value of having Employee participate and be directly involved in local civic clubs or organizations. Accordingly, Employer shall pay for the reasonable membership fees and/or dues to enable Employee to become an active member in local civic clubs or organizations.

## Section 9: Resignation

In the event Employee voluntarily resigns his/her position with Employer,

Employee shall provide a minimum of thirty (30) days' notice

### Section 10: Performance Evaluation

A) Employer shall annually review the performance of Employee no later than thirty (30) days prior of his/her anniversary date of employment. The process at a minimum shall include the opportunity for both parties to prepare a written evaluation, meet and discuss the evaluation and present a written summary of the evaluation results. The final written evaluation shall be completed and delivered to Employee upon completion of this process.

B) Annually, Council and Employee shall define such goals and performance objectives which are determined necessary for the proper operation of the Village and in attainment of Council's policy objectives and shall further establish a relative priority among those various goals and objectives. They shall generally be attainable with the time limitations specified and the annual operating and capital budgets and approved appropriations.

### Section 11: Hours of Work

It is recognized that Employee is a part-time, exempt employee, and may devote a great deal of time outside the normal office hours on business for Employer. Employer, and to that end, Employee shall be allowed to establish an appropriate work schedule, agreeable with Council, with a minimum of 20 hours per week and not exceeding 30 hours per week.

### Section 12: Outside Activities

The employment provided for by this Agreement shall be the Employee's sole

employment. Recognizing that certain outside opportunities provide indirect benefits to Employer and surrounding communities, Employee may elect to accept limited teaching, coaching or other business opportunities with the understanding that such arrangements shall not constitute direct interference with or conflicts of interest with the responsibilities under this Agreement. Such outside opportunities undertaken by Employee shall be disclosed to Employer.

### Section 13: Residency

The Council of the Village of Waynesville has waived any residency requirements.

### Section 14: Notices

Notices pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- A) EMPLOYER: Village Manager, Waynesville Government Center, 1400 Lytle Road, Waynesville, OH 45068
- B) EMPLOYEE: Kitty Crockett

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

### Section 15: General Provisions

- A) Integration: This Agreement sets forth and establishes the entire




understanding between Employer and Employee relating to the employment of Employee by Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by the Agreement. The parties by mutual written agreement may amend any provision of the Agreement during the life of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.

B) **Binding Effect:** This Agreement shall be binding on Employer and Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.

C) **Effective Date:** This Agreement shall become effective July 11<sup>th</sup>, 2016.

D) **Severability:** In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expulsion or judicial modification of the invalid provision.

## SIGNATURES

    
Village Manager Signature                      Print Name                      Date

    
Employee Signature                      Print Name                      Date



**ORDINANCE NO. 2022-050**

**AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE  
EMPLOYMENT AGREEMENT WITH GARY L. COPELAND**

WHEREAS, Council of the Village of Waynesville has previously authorized an employment agreement with Gary L. Copeland to serve in the positions of Village Manager and Director of Public Safety; and

WHEREAS, Council has determined that is necessary to authorize an amendment to said employment agreement in order to reflect adjusted compensation.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring that:

Section 1. That the Mayor is hereby authorized to execute an amended employment agreement as attached hereto as Exhibit "A", incorporated herein by reference on behalf of the Village of Waynesville.

Section 2. That the purpose of said amendment is to provide Gary L. Copeland with the annual compensation of \$ \_\_\_\_\_ effective January 1, 2023. All other terms not specifically amended shall remain in full force and effect.

Section 3. That in addition to the change in annual compensation, Council further authorizes a one-time bonus payment in the amount of \$ \_\_\_\_\_ payable to Gary L. Copeland in recognition of his superior job performance.

Section 4. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

# EMPLOYMENT AGREEMENT

## Table of Contents

Introduction

Section 1: Term

Section 2: Duties and Authority

Section 3: Compensation

Section 4: Vacation, Sick Leave, Funeral

Section 5: Automobile Expenses

Section 6: Cell Phone Allowance & Clothing Allowance

Section 7: Retirement

Section 8: General Business Expenses

Section 9: Resignation

Section 10: Performance Evaluation

Section 11: Hours of Work

Section 12: Outside Activities

Section 13: Residency

Section 14: Notices

Section 15: General Provisions

## Introduction

This Agreement, made and entered on this            day of           , 2014, by and between the Village of Waynesville, which is a municipal corporation in Warren County, Ohio (hereinafter called Employer), and Gary L. Copeland (hereinafter called Employee), an individual who has the education, training and experience in local government management, both of whom agree as follows:

## Section 1: Term

This Agreement shall remain in full force and in effect from           , 2015, unless terminated by the Employer as provided in Section 5.02 of the Charter of the Village of Waynesville, or by the Employee as provided in Section 9 of this agreement. Employee shall also be compensated for all earned vacation, holidays, and other accrued benefits to date, calculated at the rate of pay in effect upon termination, as defined in the Village's Personnel Policy. In the event the Employee is terminated because of his conviction of any illegal act involving personal gain to himself, or criminal activity (excluding traffic-related offenses), then, in that event, Employer shall have no obligation to pay the Employee any compensation for any accrued benefits.

## Section 2: Duties and Authority

Employer agrees to employ Gary L. Copeland as Village Manager and Public Safety Director to perform the functions and duties specified in Sections 5, and 6.08 of the Village Charter and to perform other legally permissible and proper duties and functions.

### Section 3: Compensation

A) Base Salary: Employer agrees to pay Employee an annual base salary of \$80,000.00, payable in installments at the same time and date as other management employees of the Employer are paid.

B) This Agreement shall be automatically amended to reflect any salary adjustments that are provided or required by the Employer's compensation policies.

B) Consideration shall be given on an annual basis to increase compensation via merit pay increase and/or bonus based upon the results of a performance evaluation conducted by Council under the provisions of Section 10 of this Agreement.

D) The Employee shall receive any additional cost of living adjustment provided to other staff.

E) Employer agrees to provide hospitalization, surgical, comprehensive medical, dental, and vision insurance for Employee. Employee shall be responsible for paying a portion of the premiums as is required by other employees of Employer.

## Section 4: Vacation, Sick Leave, Funeral

- A) The Employee shall accrue vacation time as outlined in the Employer's Personnel Policy Manual.
- B) The Employee shall accrue sick leave as outlined in the Employer's Personnel Policy Manual.
- C) The Employee may be granted paid funeral leave as outlined in the Employer's Personnel Policy Manual.

## Section 5: Automobile Expenses

All mileage for Village business shall be reimbursed at the applicable rates allowed by the Internal Revenue Service for mileage deduction.

## Section 6: Cell Phone Allowance & Clothing Allowance

- A) The Employer recognizes that the Employee shall have the use of his personal cellular phone for business use during working hours and to that effect is given a monthly allowance of \$50.00 towards that usage.
- B) The Employee shall be entitled to the same clothing allowance that other uniformed officers receive for maintaining his Director of Public Safety Uniform.
- C) These allowances are not considered part of the salary shown in Section 3 of this Agreement.
- D) Employer may periodically request documentation of business use to determine the appropriateness of eligibility and level of allowance amount.

## Section 7: Retirement

Employee shall participate, in the manner provided by law, in the Ohio Public Employees retirement System (OPERS).

## Section 8: General Business Expenses

Employer agrees to pay for the following upon approval from Council:

- A) Professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement and for the good of the Employer.
- B) Travel, limited to destinations greater than 25 miles beyond Waynesville, Ohio, and subsequent expenses of Employee for professional and official meetings; occasions to adequately continue the professional development of Employee, and to pursue necessary official functions for Employer.
- C) Employer acknowledges the value of having Employee participate and be directly involved in local civic clubs or organizations. Accordingly, Employer shall pay for the reasonable membership fees and/or dues to enable Employee to become an active member in local civic clubs or organizations.

## Section 9: Resignation

In the event Employee voluntarily resigns his position with Employer, Employee shall provide a minimum of thirty (30) days' notice.

## Section 10: Performance Evaluation

A) Employer shall annually review the performance of Employee prior to his anniversary date of employment. The process at a minimum shall include the opportunity for both parties to prepare a written evaluation, meet and discuss the evaluation and present a written summary of the evaluation results. The final written evaluation shall be completed and delivered to Employee.

B) Annually, Council and Employee shall define such goals and performance objectives which are determined necessary for the proper operation of the Village and in attainment of Council's policy objectives and shall further establish a relative priority among those various goals and objectives. They shall generally be attainable with the time limitations specified and the annual operating and capital budgets and approved appropriations.

## Section 11: Hours of Work

It is recognized that Employee is a full-time, exempt employee, and may devote a great deal of time outside the normal office hours on business for Employer. Employee shall strive to maintain a work schedule of Monday through Friday, 8:00 A.M. through 4:30 P.M. but the job duties required for public safety may alter this schedule.

## Section 12: Outside Activities

The employment provided for by this Agreement shall be the Employee's sole employment. Recognizing that certain outside opportunities provide indirect benefits to Employer and surrounding communities, Employee may elect to accept limited teaching, coaching or other business opportunities with the understanding that such arrangements shall not constitute direct interference with or conflicts of interest with the responsibilities under this Agreement. Such outside opportunities undertaken by Employee shall be disclosed to Employer.

**Section 13: Residency**

The Council of the Village of Waynesville has waived any residency requirement

**Section 14: Notices**

Notices pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

A) EMPLOYER: Clerk of Council, Waynesville Government Center, 1400 Lytle Road, Waynesville, OH 45068

B) EMPLOYEE: [REDACTED]

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

**Section 15: General Provisions**

A) Integration: This Agreement sets forth and establishes the entire understanding between Employer and Employee relating to the employment of Employee by Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by the Agreement. The parties by mutual written agreement may amend any provision of the Agreement during the life of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.




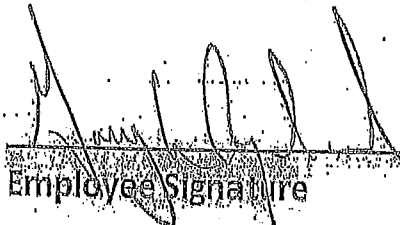
B) Binding Effect: This Agreement shall be binding on Employer and Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.


C) Effective Date: This Agreement shall become effective

D) Severability: In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expulsion or judicial modification of the invalid provision.

**SIGNATURES**

  
Mayor Signature      David Stubbs      Print Name      3/16/2015      Date

  
Employee Signature      Tracy L. Capeland      Print Name      March 16, 2015      Date

  
Clerk of Council Signature      Barbara Hernandez      Print Name      March 16, 2015      Date

**ORDINANCE NO. 2022-051**

**AN ORDINANCE ESTABLISHING CERTAIN POSITIONS AND AMENDING THE BASE PAY RATES AND RANGES OF VILLAGE OF WAYNESVILLE EMPLOYEES**

WHEREAS, the Village Council of the Village of Waynesville has reviewed the base rates and ranges of Village of Waynesville employees; and

WHEREAS, Council recommends an adjustment to the base rates and ranges pursuant to the exhibit which is attached hereto and marked as Exhibit "A" and incorporated herein.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring that:

Section 1. That the established positions and base pay rates for Village of Waynesville employees shall be the positions, rates and ranges set forth on Exhibit "A" which is attached and incorporated herein by reference. These rates and ranges shall replace and supersede any other rates and ranges that are in conflict and shall be effective January 1, 2023.

Section 2. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

# Village of Waynesville – Employee Pay Ranges

## Administration

Village Manager / Safety Director	Salary per Contract
Finance Director	Salary per Contract
Assistance Finance Director	\$19 - \$29
Clerk Of Council	\$15 - \$29
Law Director	Compensation per Contract
Magistrate	Compensation per Contract
Part- time Administrative Employee	\$13 - \$18

## Police Department

Police Chief	Salary per Contract
Lieutenant	\$27 - \$35.70
Sergeant	\$25 - \$32.55
Patrol Officer	\$20 - \$31.50
School Resource Officer	\$20 - \$31.50
Scheduled Reserve Officer	\$25
Reserve Secondary Officer	\$15 per shift (no OPERS)
Mayor's Court Clerk / Police Clerk	\$16 - \$27
Court Bailiff	\$25 per Shift (no OPERS)
Part-time Code Enforcer	\$15 - \$20
Special Event Off Duty Officer	\$60 (per hour)

## Public Works Department

Water Department Supervisor	\$25 - \$36.75
Water Licensed Operator	\$23 - \$31.50
Part-time Water Licensed Operator	\$23 - \$35
Part-time Water Licensed Operator on call	\$30
On Call SCADA Personnel	\$50 (per weekend)
Utility Billing Clerk	\$15 - \$25.20
Maintenance Worker II	\$20 - \$31.50
Maintenance Worker I	\$15 - \$26.25
Special Events Public Works	\$50 (per hour)

**ORDINANCE NO. 2022-047**

**RATIFYING AND ACCEPTING A VILLAGE LIFE INSURANCE POLICY PLAN**

WHEREAS, Council for the Village of Waynesville desires to offer a life insurance plan for certain employees; and

WHEREAS, Council desires to ratify and accept said plan and method of coverage.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring:

Section 1. That the plan and methods of coverage for life insurance as set forth in Exhibit "A" attached hereto and incorporated herein by reference, are hereby ratified and accepted effective \_\_\_\_\_.

Section 2. That the Village Manager is hereby authorized to execute any and all documents, contracts, and agreements related to said coverage.

Section 3. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

**A Proposal of Employee Benefits from The Hartford for the  
U.S. Employees of**

# **Village of Waynesville**

**Life and Accidental Death & Dismemberment Insurance**

**Presented by:**

**James Hough**

**Proposal valid until November 1, 2022**



# Village of Waynesville

## Basic Dependent Life

**Class Description(s):**

All Full-time Active Employees

Full Time Eligibility: 30 hours per week

Feature	Description			
Spouse Benefit Schedule	\$5,000 not to exceed 50% of the Employee Basic Life Insurance.			
Spouse Guaranteed Issue	Equal to Benefit Amount			
Living Benefit Option (Accelerated Benefit)	None			
Child Benefit Schedule	15 days to 19 - \$2,500			
Student Extension To Age	25 Years			
Waiver Of Dependent Premium	Included. Applies if Employee Qualifies for Premium Waiver			
Life Portability Option	Portability Plus			
SP Port Maximum Amount	\$50,000			
SP Port Guaranteed Issue	\$50,000			
CH Port Maximum Amount	\$10,000			
Conversion	Included			
Rate Summary				
Coverage Category/Class	No of Lives (TBD)	Rate Basis	Volume (TBD)	Monthly Premium (TBD)
LIFE		\$1.671 Per Dependent Unit		



## Village of Waynesville

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16. The Hartford's standard policyholder reporting package and frequency applies.
17. We assume all eligible employees are U.S. citizens or U.S. residents, working in U.S. locations.
18. We assume the company has been in business for at least 2 years.
19. Assumes claims incurred prior to the effective date of the contract will be the liability of the prior carrier.
20. Assumes the plan of benefits is subject to ERISA regulations.
21. Employees are required to complete Hartford Beneficiary designation forms.
22. The Hartford assumes no liability to extend coverage under severance agreements.
23. We assume no liability or coverage for any existing disabled persons.
24. Coverage for Retirees is not included.

# Village of Waynesville

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Please note the following descriptions that further explain some of our benefits and features. The descriptions are based on our Standard Language. The benefits shown below are available in most states, however, please be aware that state variations may apply.

## General:

### Customer Support and Online Self-Service Capabilities

We're committed to providing best-in-class service to our customers and their employees. That's why we offer online capabilities designed to save time and make it easier to manage your group benefits.

#### Employer Portal

Our employer portal is a secure, mobile-responsive site where employers can quickly obtain plan information and transact business to help reduce administrative burden. We continually work to enhance the site's capabilities to make it more responsive to your needs. Through our portal, you are able to access such features as:

- Electronic billing
- Reports (available in either PDF or Excel)
- Medical underwriting status for evidence of insurability
- Claim status inquiry
- Booklets
- Administration kits with forms specific to your coverage(s)

#### Employee Portal

Our employee portal is a secure, mobile-responsive site where employees can manage their claims, payment information and more. Your employees can access this site at any time to:

- Submit disability claims and leave of absence requests.
- View claim and payment status.
- Check their medical underwriting status for evidence of insurability.
- File an STD claim in place of telephonic submission (if your plan offers this coverage).
- Start an LTD claim.
- Upload and view documents from mobile or desktop.
- Registered users can access forms specific to your plan's coverage(s).
- Obtain information on coverage overviews and frequently asked benefit questions.
- Enroll in direct deposit for their claim payments.
- Manage their preference for alerts/notifications – email and text.

#### Additional Support from our Customer Solutions Center

Questions or services that cannot be handled online can be addressed by our Customer Solutions Center. Our skilled representatives, who are familiar with your case, are available Monday through Friday from 8 a.m. to 8 p.m. EST at 1-800-523-2233 and provide support to new and existing customers.

#### Local Service Representatives

If our Customer Solutions Center representatives can't assist you with your request, they'll be glad to put you in touch with a local service representative.



## Village of Waynesville

### Safe Haven

The Hartford's Safe Haven program is available for group life or accidental death claims(s) of \$10,000 or more, which are payable to a single or multiple beneficiaries. The beneficiary elects that the proceeds be distributed through the program in lieu of a lump sum check for the full death benefit amount.

Safe Haven is intended to provide customers with a convenient means for paying immediate needs. This allows the beneficiary time to decide how to use the remaining balance of their insurance proceeds during a time when making financial decisions may be difficult. Proceeds are available to use right away to pay bills, make purchases, receive cash, reinvest or make other financial transactions. Here's how it works:

- The beneficiaries can write as many drafts each month as they wish, at any time and for any reason - just as they might write a check.
- The draft book can be used immediately for any expenses the beneficiaries incur and in any dollar amount - up to and including the full balance, plus interest.
- Interest on the proceeds are compounded daily and credited to the account the last day of each month. The interest rate is determined by The Hartford. For interest earned equal to \$10 per year or greater, a form 1099-INT will be provided annually.
- For accurate reporting, statements summarizing activity are mailed quarterly, or monthly if a new transaction other than earned interest posts to the account.
- The Safe Haven Program does not charge any fees against the account.

Hartford Life Care Advocate will contact the beneficiary at point of claim to provide information regarding our Safe Haven program. If benefits are payable at time of initial claim review, the Life Care Advocate will advise of the benefit amount and expected delivery date, alleviating a major stress point. If a beneficiary has questions or concerns a Life Care Advocate is available to assist and provide their expertise.

With Safe Haven, insurance proceeds are held in our general account and payments are based on the claims-paying ability of Hartford Life and Accident Insurance Company. The Hartford will earn investment income on Safe Haven assets. The difference between the investment income earned on the Safe Haven assets and the interest credited to customers participating in the Safe Haven program will provide Hartford with a profit and cover expenses we incur. The Hartford in its sole discretion determines the credited interest rate.

Safe Haven is not intended to be a long-term investment vehicle. Safe Haven is not a bank account and as such, Safe Haven assets are not insured by the Federal Deposit Insurance Corporation. Nor are they backed or guaranteed by any federal or state government agency.

## Village of Waynesville

### AD & D

<b>AD&amp;D Standard Package</b>	
Under our Standard Accidental Death and Dismemberment Benefit package, we provide payment of benefits if the following Losses occur within 365 days of the Accident. Subject to state availability, the following benefits are included:	
Loss of Life (Including Exposure and Disappearance)	100% of Principal Sum
Loss of Both Hands or Both Feet or Sight of Both Eyes	100% of Principal Sum
Loss of One Hand and One Foot	100% of Principal Sum
Loss of Speech & Hearing in Both Ears	100% of Principal Sum
Loss of Either Hand or Foot and Sight of One Eye	100% of Principal Sum
Loss of Either Hand or Foot	50% of Principal Sum
Loss of Sight of One Eye	50% of Principal Sum
Loss of Speech or Hearing in Both Ears	50% of Principal Sum
Loss of Thumb & Index Finger of Either Hand	25% of Principal Sum
Seat Belt and Air Bag Benefit	<p>Seat Belt - 10% of Principal Sum to a maximum of \$10,000                      Air Bag - additional 5% of Principal Sum to a maximum of \$5,000, if seat belt also used.</p> <p>Minimum Benefit - If it cannot be determined that the injured person was wearing a Seat Belt at the time of the Accident, a Minimum Benefit of \$1,000 will be payable.</p> <p>If a covered individual sustains an Injury payable under the Accidental Death and Dismemberment Benefit, we will pay an additional Seat Belt Benefit if the injury occurs while riding in or driving a Motor Vehicle and wearing a Seat Belt.</p> <p>If a Seat Belt Benefit is payable, we will pay an additional Air Bag Benefit, if the individual was positioned in a seat with a factory installed Air Bag, and was properly strapped in the Seat Belt when the Air Bag inflated.</p>



## Village of Waynesville

### AD&D Enhancement Package - Option 1A

With our AD&D Enhancement Package Option 1A, the following additional benefits are included. The benefits described below are available in most states, however, please be aware that there are state variations.

Child Education Benefit	<p>Lesser of:</p> <ul style="list-style-type: none"> <li>• 2.5% of Principal Sum or</li> <li>• \$2,500;</li> </ul> <p>payable for each dependent who qualifies.</p> <p>Minimum Benefit - If no dependent qualifies, will pay \$1,250 in accordance with the beneficiary designation.</p> <p>Maximum of 1 Child Education Benefit per Student during a school year and a maximum of 4 Education Benefits per Student.</p> <p>If a covered Employee dies and a benefit is payable under the Accidental Death and Dismemberment Benefit, we will pay an additional benefit for each dependent child who qualifies as a Student. The child must be a full-time post-high school student on the date of death or become such, within 1 year of the death.</p>
Day Care Benefit	<p>Lesser of:</p> <ul style="list-style-type: none"> <li>• 2.5% of Principal Sum or</li> <li>• \$2,500;</li> </ul> <p>payable annually for each qualifying dependent.</p> <p>Minimum Benefit - If no dependent qualifies, will pay \$1,250 in accordance with beneficiary designation.</p> <p>Maximum of 4 benefits for each dependent who qualifies.</p> <p>If a covered Employee dies and a benefit is payable under the Accidental Death and Dismemberment Benefit, we will pay an additional benefit for each dependent child who is less than age 7 on the date of death and is enrolled in or will be enrolled in a Day Care Program within 365 days.</p>



# Village of Waynesville

## Additional Services:

### Life Additional Services:

**Funeral Concierge Services**<sup>1</sup>A service that helps guide employees through key decisions before a loss, including help comparing funeral-related costs. After a loss, this service includes family advocacy and professional negotiation of funeral prices with local providers-often resulting in significant financial savings. In addition, Express Pay is a service that provides Beneficiaries benefits within 48 hours. It honors Funeral Home assignments within 48 hours.

**Estate Guidance**<sup>2</sup> (online will preparation) A service that helps employees protect their family's future by creating a customized and legally binding online will. Online support is also available from licensed attorneys, if needed.

**Ability Assist**<sup>2</sup> **Counseling Services** Employees receive professional counseling for financial, legal and emotional issues, 24/7/365. Includes unlimited phone access and three face-to-face sessions per year. Services are also available to spouses and dependent children.

**HealthChampion**<sup>SM</sup> **Health Care Support Services** A service that offers unlimited access to Benefit Specialists and nurses for administrative and clinical support to address medical care and claims concerns. Service includes: claim and billing support, explanation of benefits, cost estimates/fee negotiation, information related to conditions and available treatments, and support to help prepare for medical visits.

**Beneficiary Assist**<sup>2</sup> Services that provide compassionate expertise to help employees or their loved ones cope with emotional, financial and legal issues that arise after a loss. Includes unlimited phone contact with professionals, as well as five face-to-face sessions\*. Health Champion<sup>SM</sup> is available for those employees that are terminally ill.

\*California residents are limited to three prepaid behavioral health counseling sessions in any six-month period. Except for acute emergencies and other special circumstances, additional sessions for California employees are available on a fee-for-service basis.

<sup>1</sup> Funeral Concierge Services are offered through Everest Funeral Package, LLC (Everest). Everest is not affiliated with The Hartford and is not a provider of insurance services. Everest and its affiliates have no affiliation with Everest Re Group, Ltd., Everest Reinsurance Company or any of their affiliates.

<sup>2</sup> EstateGuidance®, Ability Assist®, Beneficiary Assist® and Health Champion<sup>SM</sup> services are provided through The Hartford by ComPsych®, the largest provider of employee assistance programs, managed behavioral health, work/life and crisis intervention services. For more information on ComPsych, visit [www.compsych.com](http://www.compsych.com). ComPsych is not affiliated with The Hartford and is not a provider of insurance services.

The Hartford is not responsible and assumes no liability for the goods and services described in this material and reserves the right to discontinue any of these services at any time. Services may vary and may not be available in all states. Visit <https://www.thehartford.com/employee-benefits/value-added-services> for more information.

## Village of Waynesville

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### Commissions and Other Payments to Producers

**Note to Producers:** In 2015, we changed the way that we administer flat commissions. Flat commissions continue to be an alternative to graded commissions. For all proposals with a flat commission, the policyholder must receive the services listed in Schedule C or E of the Group Insurance Producer Agreement, which are available to you on our website <http://thehartford.com/group-benefits-producer-compensation> and on the Producer View website at [www.ProducerView.com](http://www.ProducerView.com).

The Hartford compensates producers for the sale and service of our products. In most cases, producers are paid a Commission, which is either a graded or fixed flat percentage of the premium and is incorporated into the premium rate(s). In addition, producers may be eligible for various types of Other Payments. Other Payments are incurred as general operating expenses of The Hartford and will not be directly charged to any policy issued as the result of this quote.

Commissions and certain Other Payments are paid pursuant to the Hartford's Group Insurance Producer Agreement ("GIPA"). Quotes based on fixed or flat percentage Commissions reflect services provided by the producer to the policyholder. We rely on the producer to determine that these Commissions are supported by services described in the GIPA. The Hartford reports Commissions and Other Payments on the annual Schedule A Worksheet provided to policyholders in accordance with applicable law.

For additional information regarding eligibility for Commissions and Other Payments and terms and conditions relating thereto, please review our website <http://thehartford.com/group-benefits-producer-compensation> or contact your Hartford representative. Producers may also access the GIPA on Producer View.

#### **Commissions:**

Basic Employee Life: Schedule C Flat 10.0%

**ORDINANCE NO. 2022-047**

**RATIFYING AND ACCEPTING A VILLAGE LIFE INSURANCE POLICY PLAN**

WHEREAS, Council for the Village of Waynesville desires to offer a life insurance plan for certain employees; and

WHEREAS, Council desires to ratify and accept said plan and method of coverage.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring:

Section 1. That the plan and methods of coverage for life insurance as set forth in Exhibit "A" attached hereto and incorporated herein by reference, are hereby ratified and accepted effective \_\_\_\_\_.

Section 2. That the Village Manager is hereby authorized to execute any and all documents, contracts, and agreements related to said coverage.

Section 3. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

A Proposal of Employee Benefits from The Hartford for the  
U.S. Employees of

# Village of Waynesville

Life and Accidental Death & Dismemberment Insurance

Presented by:

James Hough

Proposal valid until November 1, 2022



# Village of Waynesville

## Basic Employee Life and AD&D

### Class Description(s):

All Full-time Active Employees

Full Time Eligibility: 30 hours per week

Feature	Description			
Benefit Schedule	Flat \$50,000			
Guaranteed Issue	Equal to Benefit Amount			
Benefit Reduction Schedule	35% @ 65 and 50% of Original Amount @ 70*			
Continuity Of Coverage	Enhanced			
Life Disability Provision	Premium Waiver to Normal Retirement Age if Disabled Prior to 60			
Premium Waiver Elimination Period	9 Months			
Living Benefit Option (Accelerated Benefit)	12 Months Life Expectancy, 80% of Benefit (Total Basic and/or Supplemental Acceleration may never exceed \$500,000)			
Life Portability Option	Portability Plus			
EE Port Maximum Amount	\$250,000			
EE Port Guaranteed Issue	\$250,000			
Conversion	Included			
Military Leave Of Absence Continuation	12 Weeks			
ACCIDENTAL DEATH & DISMEMBERMENT (AD&D)	Matches Basic Life Benefit			
Employee Contribution	Non-Contributory			
Participation Requirement	100% of Eligible Employees			
Initial Rate Guarantee Period	2 Years			
Rate Summary				
Coverage Category/Class	No of Lives	Rate Basis	Volume	Monthly Premium
LIFE	11	\$0.131 Per \$1,000 Employee	550,000	\$72.05
ADD	11	\$0.039 Per \$1,000 Employee	550,000	\$21.45

\*Reminder - Compliance with ADEA is the responsibility of the Employer. Please consult your legal counsel to determine if this schedule complies with ADEA guidelines.



# Village of Waynesville

## Basic Dependent Life

### Class Description(s):

All Full-time Active Employees

Full Time Eligibility: 30 hours per week

Feature	Description			
Spouse Benefit Schedule	\$5,000 not to exceed 50% of the Employee Basic Life Insurance.			
Spouse Guaranteed Issue	Equal to Benefit Amount			
Living Benefit Option (Accelerated Benefit)	None			
Child Benefit Schedule	15 days to 19 - \$2,500			
Student Extension To Age	25 Years			
Waiver Of Dependent Premium	Included. Applies if Employee Qualifies for Premium Waiver			
Life Portability Option	Portability Plus			
SP Port Maximum Amount	\$50,000			
SP Port Guaranteed Issue	\$50,000			
CH Port Maximum Amount	\$10,000			
Conversion	Included			
Rate Summary				
Coverage Category/Class	No of Lives (TBD)	Rate Basis	Volume (TBD)	Monthly Premium (TBD)
LIFE		\$1.671 Per Dependent Unit		



# Village of Waynesville

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## Qualifications and Assumptions

With this rate structure the employer may be electing to partially support employer paid coverages with the rate for the employee paid coverages. This means that premiums paid for one coverage may cover the cost of another coverage under the Plan. When we quote rates with such partial support between the employee paid and employer paid coverages we do so with the understanding that the employer and employee coverages are part of a single ERISA plan sponsored by the employer and that the employer has determined that the rate structure is consistent with information provided to employees and with its ERISA obligations. If this understanding is not accurate, please contact us.

**Age Reduction:** The employer is responsible for making sure that the offer of insurance to employees under its Benefit Plans complies with the Age Discrimination in Employment Act (ADEA). This quote may include reduced coverage for older workers based on age reduction tables. The Hartford offers a variety of age reduction tables so employers can choose the ones that work best in their Benefit Plans. Please consult your legal counsel to determine whether ADEA applies to your Benefit Plans and, if so, whether your Benefit Plans comply with ADEA and other applicable laws.

### **The following are assumptions upon which this proposal is based:**

1. The effective date of this case will be November 1, 2022.
2. Proposal and rates are valid until November 1, 2022.
3. Rates assume a SIC code of 9111.
4. Quote assumes a Situs State of OH. Hartford standard filed contract language applies. State filings or specially drafted contract language is not assumed in the quoted rates.
5. Assumes employees must be actively-at-work on the effective date and the deferred effective date provision applies.
6. The enrolled census information must include coverage election amounts, and be within 10% of the census data used to develop this quote.
7. The Hartford reserves the right to re-price:
  - if the sold plan design differs from the proposed/quoted plan design
  - for changes in State or Federal Insurance regulations
  - if a material misstatement of the information provided in the RFP, bid specifications, claim experience, or plan of benefits is discovered post-sale
8. The Hartford reserves the right to change the plan to comply with state mandated benefits, including charging additional premium for such changes, if applicable.
9. If any contributory lines of coverage are sold, a 45-day Grace Period will apply to all lines of coverage. If only non-contributory lines of coverage are sold, a 31-day Grace Period will apply.
10. The Minimum Life Benefit stated represents the minimum benefit before the application of Age Reduction Provisions.
11. Assume case is not a Sovereign Nation or Union Group.
12. Assumes Military Leave of Absence is 12 weeks.
13. The Hartford assumes no liability to extend coverage under severance agreements unless reviewed and approved by underwriting in advance.
14. Contract language and standard benefits approved by The Hartford will be used for all insured contract and employee booklet communication material.
15. The Disability definition of earnings includes Base Annual Earnings and Definition of Earnings. Overtime pay and target income is not included.



## Village of Waynesville

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16. The Hartford's standard policyholder reporting package and frequency applies.
17. We assume all eligible employees are U.S. citizens or U.S. residents, working in U.S. locations.
18. We assume the company has been in business for at least 2 years.
19. Assumes claims incurred prior to the effective date of the contract will be the liability of the prior carrier.
20. Assumes the plan of benefits is subject to ERISA regulations.
21. Employees are required to complete Hartford Beneficiary designation forms.
22. The Hartford assumes no liability to extend coverage under severance agreements.
23. We assume no liability or coverage for any existing disabled persons.
24. Coverage for Retirees is not included.

## Village of Waynesville

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### Deviations

Our proposal reflects our standard product and, consequently, may deviate from the features and/or plan designs that you requested. Accordingly, please review our proposal carefully, as we have not identified specific areas where our proposal deviates from your request. Please note that this proposal does not constitute a final offer or agreement, and it is only a summary of the benefits offered to your company.

The rates and costs shown in this proposal are based on the information provided. Rates may be affected by the actual enrollment (and transferred business information) provided. Please consult with the Producer regarding all terms and conditions in this proposal.

## Village of Waynesville

Please note the following descriptions that further explain some of our benefits and features. The descriptions are based on our Standard Language. The benefits shown below are available in most states, however, please be aware that state variations may apply.

### General:

#### Customer Support and Online Self-Service Capabilities

We're committed to providing best-in-class service to our customers and their employees. That's why we offer online capabilities designed to save time and make it easier to manage your group benefits.

##### Employer Portal

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- Electronic billing
- Reports (available in either PDF or Excel)
- Medical underwriting status for evidence of insurability
- Claim status inquiry
- Booklets
- Administration kits with forms specific to your coverage(s)

##### Employee Portal

Our employee portal is a secure, mobile-responsive site where employees can manage their claims, payment information and more. Your employees can access this site at any time to:

- Submit disability claims and leave of absence requests.
- View claim and payment status.
- Check their medical underwriting status for evidence of insurability.
- File an STD claim in place of telephonic submission (if your plan offers this coverage).
- Start an LTD claim.
- Upload and view documents from mobile or desktop.
- Registered users can access forms specific to your plan's coverage(s).
- Obtain information on coverage overviews and frequently asked benefit questions.
- Enroll in direct deposit for their claim payments.
- Manage their preference for alerts/notifications -- email and text.

##### Additional Support from our Customer Solutions Center

Questions or services that cannot be handled online can be addressed by our Customer Solutions Center. Our skilled representatives, who are familiar with your case, are available Monday through Friday from 8 a.m. to 8 p.m. EST at 1-800-523-2233 and provide support to new and existing customers.

##### Local Service Representatives

If our Customer Solutions Center representatives can't assist you with your request, they'll be glad to put you in touch with a local service representative.

## Village of Waynesville

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### Life:

#### Common Notice

When employees are Disabled, our Waiver of Premium benefit allows them to continue their life insurance coverage without premium payment. In addition, we provide a value-added service called Common Notice. This service initiates a Life Waiver of Premium claim at the appropriate time when an insured employee is receiving benefits under a disability plan provided by The Hartford. Common Notice eliminates the need to file a separate life Waiver of Premium claim, which helps ensure an employee's group life protection is maintained during a Disability.

#### Living Benefit Option (Accelerated Benefit)

The Living Benefits Option (LBO) allows the employee to elect to receive an accelerated payment of a portion of the life insurance benefit when a covered person (may include employee or employee and dependent) is diagnosed as terminally ill with a 12 Months life expectancy. The employer determines applicable life expectancy and whether the benefit applies to dependent coverage.

We will pay up to 80% of the terminally ill individual's Group Term Life benefit as long as he or she has a minimum life coverage amount of \$10,000 and has not exceeded the maximum age, if any, described in the contract. LBO pays a minimum of \$3,000 and a maximum of \$250,000. Accelerated funds are paid to the employee with no restrictions on how they may be used; the remaining death benefit is then payable to the beneficiary.

#### Portability Plus

Portability allows employees to continue voluntary and/or basic life insurance protection for themselves and their families when the employee changes jobs. Portability Plus is included at no additional cost to the Employer. Terminated employees who elect Portability pay for the cost of this benefit.

Offered at group rates, this is an affordable way for many terminating employees to continue to be protected with life insurance. No medical exam is required and the employee may elect coverage continuation equal to 100 percent, 75 percent, or 50 percent of their current life insurance, subject to an overall maximum of \$250,000, or employee plan max benefit. Continued coverage of spouse and dependent children is also available, subject to maximum amounts of \$50,000 and \$10,000 respectively. This Portability option is available to terminating employees who have not reached Normal Retirement Age as defined by the 1983 Federal Social Security Act (generally age 65 or later, based on a graded scale). Coverage may continue to age 75 with a reduction at age 65 to 25 percent of the original amount.

\* The Basic Life Portability maximum is displayed if offered on both Basic Life and Supplemental Life.

## Village of Waynesville

### Safe Haven

The Hartford's Safe Haven program is available for group life or accidental death claims(s) of \$10,000 or more, which are payable to a single or multiple beneficiaries. The beneficiary elects that the proceeds be distributed through the program in lieu of a lump sum check for the full death benefit amount.

Safe Haven is intended to provide customers with a convenient means for paying immediate needs. This allows the beneficiary time to decide how to use the remaining balance of their insurance proceeds during a time when making financial decisions may be difficult. Proceeds are available to use right away to pay bills, make purchases, receive cash, reinvest or make other financial transactions. Here's how it works:

- The beneficiaries can write as many drafts each month as they wish, at any time and for any reason - just as they might write a check.
- The draft book can be used immediately for any expenses the beneficiaries incur and in any dollar amount - up to and including the full balance, plus interest.
- Interest on the proceeds are compounded daily and credited to the account the last day of each month. The interest rate is determined by The Hartford. For interest earned equal to \$10 per year or greater, a form 1099-INT will be provided annually.
- For accurate reporting, statements summarizing activity are mailed quarterly, or monthly if a new transaction other than earned interest posts to the account.
- The Safe Haven Program does not charge any fees against the account.

Hartford Life Care Advocate will contact the beneficiary at point of claim to provide information regarding our Safe Haven program. If benefits are payable at time of initial claim review, the Life Care Advocate will advise of the benefit amount and expected delivery date, alleviating a major stress point. If a beneficiary has questions or concerns a Life Care Advocate is available to assist and provide their expertise.

With Safe Haven, insurance proceeds are held in our general account and payments are based on the claims-paying ability of Hartford Life and Accident Insurance Company. The Hartford will earn investment income on Safe Haven assets. The difference between the investment income earned on the Safe Haven assets and the interest credited to customers participating in the Safe Haven program will provide Hartford with a profit and cover expenses we incur. The Hartford in its sole discretion determines the credited interest rate.

Safe Haven is not intended to be a long-term investment vehicle. Safe Haven is not a bank account and as such, Safe Haven assets are not insured by the Federal Deposit Insurance Corporation. Nor are they backed or guaranteed by any federal or state government agency.

# Village of Waynesville

## Life Disability Provision

Premium Waiver to Normal Retirement Age, if Disabled Prior to Age 60

Any covered employee who becomes Disabled before age 60 is eligible for continued employee life insurance, without payment of premium, while the employee remains continuously Disabled. Premium is required until the employee is approved for coverage: Once approved, premium will be waived and coverage will be continued until Normal Retirement Age while the employee remains Disabled.

Employees are considered Disabled if they are prevented by injury or sickness from doing any work for which they are, or could become, qualified by education, training or experience. If Living Benefit Option is included, employees will also be considered Disabled if they meet the definition of Terminally Ill in the certificate.

## Enhanced Employee Continuity of Coverage

This language addresses concerns about employees losing coverage in takeover situations simply because the carrier changes. It is available when we are replacing a policy with Premium Waiver. Enhanced Continuity of Coverage extends coverage to employees who were insured under the prior policy on the day before our Policy Effective Date, whether or not they were actively at work on that last day.

Coverage under this provision continues until the first of the following,

- The date the employee returns to work as an Active Full-Time Employee;
- The last day of a 12-month period following our Policy Effective Date;
- The last day the employee would have been covered under the prior policy had the prior policy not terminated; or
- The date insurance terminates for one of the reasons stated in the Termination Provisions.

The Amount of Coverage provided is equal to,

- The lesser of the amount under the prior policy or the amount under our policy
- Reduced by any amount in force, paid or payable under the prior policy; or which would have been payable if timely election had been made.



## Village of Waynesville

### AD & D

<b>AD&amp;D Standard Package</b>	
Under our Standard Accidental Death and Dismemberment Benefit package, we provide payment of benefits if the following Losses occur within 365 days of the Accident. Subject to state availability, the following benefits are included:	
Loss of Life (Including Exposure and Disappearance)	100% of Principal Sum
Loss of Both Hands or Both Feet or Sight of Both Eyes	100% of Principal Sum
Loss of One Hand and One Foot	100% of Principal Sum
Loss of Speech & Hearing in Both Ears	100% of Principal Sum
Loss of Either Hand or Foot and Sight of One Eye	100% of Principal Sum
Loss of Either Hand or Foot	50% of Principal Sum
Loss of Sight of One Eye	50% of Principal Sum
Loss of Speech or Hearing in Both Ears	50% of Principal Sum
Loss of Thumb & Index Finger of Either Hand	25% of Principal Sum
Seat Belt and Air Bag Benefit	<p>Seat Belt - 10% of Principal Sum to a maximum of \$10,000                      Air Bag - additional 5% of Principal Sum to a maximum of \$5,000, if seat belt also used.</p> <p>Minimum Benefit - If it cannot be determined that the injured person was wearing a Seat Belt at the time of the Accident, a Minimum Benefit of \$1,000 will be payable.</p> <p>If a covered individual sustains an Injury payable under the Accidental Death and Dismemberment Benefit, we will pay an additional Seat Belt Benefit if the injury occurs while riding in or driving a Motor Vehicle and wearing a Seat Belt.</p> <p>If a Seat Belt Benefit is payable, we will pay an additional Air Bag Benefit, if the individual was positioned in a seat with a factory installed Air Bag, and was properly strapped in the Seat Belt when the Air Bag inflated.</p>



## Village of Waynesville

Repatriation Benefit	<p>The lesser of:</p> <ul style="list-style-type: none"> <li>• 5% of Principal Sum;</li> <li>• \$5000; or</li> <li>• the actual expense incurred for preparation and transportation of the body for burial or cremation.</li> </ul> <p>If a covered individual dies and a benefit is payable under the Accidental Death and Dismemberment Benefit, we will pay an additional benefit if death occurs outside of the state or country of permanent residence.</p>
Loss of Movement	<p>Quadriplegia*-100% of Principal Sum          Triplesia*-75% of Principal Sum          Paraplegia*-75% of Principal Sum          Hemiplegia*-50% of Principal Sum          Uniplegia*-25% of Principal Sum</p> <p>If any of these Losses occur as the result of an Injury, the described benefit is payable. Loss of movement of Limbs means that movement is completely lost and is irreversible.</p> <p>* Quadriplegia- Loss of movement of both upper and lower Limbs          * Triplesia- Loss of movement of three Limbs          * Paraplegia- Loss of movement of both lower Limbs          * Hemiplegia-Loss of movement of both upper and lower Limbs on one side of the body          * Uniplegia- Loss of movement of one Limb</p>
More than one of the above Losses resulting from the same Accident	<p>The lesser of:</p> <ul style="list-style-type: none"> <li>• Principal Sum; or</li> <li>• Sum of each Benefit payable</li> </ul>
Exposure and Disappearance	<p>We will pay the Principal Sum if the insured suffers a loss of life due to being exposed to the elements due to forced landing, stranding, sinking or wrecking of a conveyance in which the insured was an occupant at the time of the accident. We will presume an insured suffered a loss of life if their body has not been found within one year after a covered accident involving the disappearance of a conveyance in which the insured was an occupant at the time due to accidental forced landing, stranding, sinking or wrecking.</p>



## Village of Waynesville

### AD&D Enhancement Package - Option 1A

With our AD&D Enhancement Package Option 1A, the following additional benefits are included. The benefits described below are available in most states, however, please be aware that there are state variations.

Child Education Benefit	<p>Lesser of:</p> <ul style="list-style-type: none"> <li>• 2.5% of Principal Sum or</li> <li>• \$2,500;</li> </ul> <p>payable for each dependent who qualifies.</p> <p>Minimum Benefit - If no dependent qualifies, will pay \$1,250 in accordance with the beneficiary designation.</p> <p>Maximum of 1 Child Education Benefit per Student during a school year and a maximum of 4 Education Benefits per Student.</p> <p>If a covered Employee dies and a benefit is payable under the Accidental Death and Dismemberment Benefit, we will pay an additional benefit for each dependent child who qualifies as a Student. The child must be a full-time post-high school student on the date of death or become such, within 1 year of the death.</p>
Day Care Benefit	<p>Lesser of:</p> <ul style="list-style-type: none"> <li>• 2.5% of Principal Sum or</li> <li>• \$2,500;</li> </ul> <p>payable annually for each qualifying dependent.</p> <p>Minimum Benefit - If no dependent qualifies, will pay \$1,250 in accordance with beneficiary designation.</p> <p>Maximum of 4 benefits for each dependent who qualifies.</p> <p>If a covered Employee dies and a benefit is payable under the Accidental Death and Dismemberment Benefit, we will pay an additional benefit for each dependent child who is less than age 7 on the date of death and is enrolled in or will be enrolled in a Day Care Program within 365 days.</p>



## Village of Waynesville

<p>Rehabilitation Benefit</p>	<p>Lesser of:</p> <ul style="list-style-type: none"> <li>• 2.5% of Principal Sum or</li> <li>• \$2,500; or</li> <li>• the actual expense incurred for a Rehabilitative Program.</li> </ul> <p>If a covered Employee sustains an Injury, other than Loss of life, which is payable under the Accidental Death and Dismemberment Benefit, we will pay an additional benefit to help prepare the injured person for an occupation for which he or she was not previously trained.</p> <p>Training expenses must be incurred within one year of the accident.</p>
<p>Spouse Education Benefit</p>	<p>Lesser of:</p> <ul style="list-style-type: none"> <li>• 2.5% of Principal Sum or</li> <li>• \$2,500; or</li> <li>• the expense incurred for Occupational Training.</li> </ul> <p>Minimum Benefit - If there is no surviving spouse, we will pay \$1,250 in accordance with beneficiary designation.</p> <p>If a covered Employee dies and a benefit is payable under the Accidental Death and Dismemberment Benefit, we will pay an additional benefit to the surviving spouse for Occupational Training.</p> <p>Training expenses must be incurred within one year of the Employee's death.</p>
<p>Adaptive Home &amp; Vehicle Benefit</p>	<p>Lesser of:</p> <ul style="list-style-type: none"> <li>• 2.5% of Principal Sum or</li> <li>• \$2,500; or</li> <li>• the actual one-time cost of alterations.</li> </ul> <p>If a covered Employee sustains an Injury, other than Loss of life, which is payable under the Accidental Death and Dismemberment Benefit, we will pay an additional benefit to help make the residence and/or automobile more accessible.</p> <p>Expenses must be incurred within two years of the accident.</p>



## Village of Waynesville

### Additional Services:

#### Life Additional Services:

**Funeral Concierge Services**<sup>1</sup>A service that helps guide employees through key decisions before a loss, including help comparing funeral-related costs. After a loss, this service includes family advocacy and professional negotiation of funeral prices with local providers-often resulting in significant financial savings. In addition, Express Pay is a service that provides Beneficiaries benefits within 48 hours. It honors Funeral Home assignments within 48 hours.

**Estate Guidance**<sup>2</sup> (online will preparation) A service that helps employees protect their family's future by creating a customized and legally binding online will. Online support is also available from licensed attorneys, if needed.

**Ability Assist**<sup>2</sup> **Counseling Services** Employees receive professional counseling for financial, legal and emotional issues, 24/7/365. Includes unlimited phone access and three face-to-face sessions per year. Services are also available to spouses and dependent children.

**HealthChampion**<sup>SM</sup> **Health Care Support Services** A service that offers unlimited access to Benefit Specialists and nurses for administrative and clinical support to address medical care and claims concerns. Service includes: claim and billing support, explanation of benefits, cost estimates/fee negotiation, information related to conditions and available treatments, and support to help prepare for medical visits.

**Beneficiary Assist**<sup>2</sup> Services that provide compassionate expertise to help employees or their loved ones cope with emotional, financial and legal issues that arise after a loss. Includes unlimited phone contact with professionals, as well as five face-to-face sessions\*. Health Champion<sup>SM</sup> is available for those employees that are terminally ill.

\*California residents are limited to three prepaid behavioral health counseling sessions in any six-month period. Except for acute emergencies and other special circumstances, additional sessions for California employees are available on a fee-for-service basis.

<sup>1</sup> Funeral Concierge Services are offered through Everest Funeral Package, LLC (Everest). Everest is not affiliated with The Hartford and is not a provider of insurance services. Everest and its affiliates have no affiliation with Everest Re Group, Ltd., Everest Reinsurance Company or any of their affiliates.

<sup>2</sup> EstateGuidance®, Ability Assist®, Beneficiary Assist® and Health Champion<sup>SM</sup> services are provided through The Hartford by ComPsych®, the largest provider of employee assistance programs, managed behavioral health, work/life and crisis intervention services. For more information on ComPsych, visit [www.compsych.com](http://www.compsych.com). ComPsych is not affiliated with The Hartford and is not a provider of insurance services.

The Hartford is not responsible and assumes no liability for the goods and services described in this material and reserves the right to discontinue any of these services at any time. Services may vary and may not be available in all states. Visit <https://www.thehartford.com/employee-benefits/value-added-services> for more information.



## Village of Waynesville

### Travel Assistance and Identity Theft Support Services

#### Travel Assistance and Identity Theft Support Services<sup>1,2</sup>

The best laid travel plans can go wrong, leaving travelers vulnerable and potentially unable to find the right help. When the unexpected happens far from home, it's important to know whom to call for assistance. The Hartford offers Travel Assistance services when traveling more than 100 miles from home and for 90 days or less. Services include:

- Medical assistance: world-wide medical referrals, medical monitoring, prescription transfer, replacement of medical devices & corrective lenses and much more.
- Emergency transports: medical repatriations & evacuations, repatriations of mortal remains and much more.
- Other travel services: pre-trip information, lost luggage/document assistance, legal referrals and much more.

Identity Theft Support services provide 24/7/365 assistance that includes education on how to prevent theft and help on the steps to take once a theft has occurred. To determine if theft has occurred, caseworkers will assist with reviewing credit information. If theft has occurred, caseworkers will assist with notifying the major credit bureaus, assist with completing an identity theft affidavit, help with replacing credit/debit cards and more.

<sup>1</sup>Travel Assistance and Identity Theft Support services are offered through a vendor which is not affiliated with The Hartford. These services are not insurance. The Hartford is not responsible and assumes no liability for the goods and services described in this material and reserves the right to discontinue any of these services at any time. Services may vary and may not be available in all states.

<sup>2</sup>These services are only offered with The Hartford's Life and Long-term Disability insurance contracts.

## Village of Waynesville

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### Commissions and Other Payments to Producers

**Note to Producers:** In 2015, we changed the way that we administer flat commissions. Flat commissions continue to be an alternative to graded commissions. For all proposals with a flat commission, the policyholder must receive the services listed in Schedule C or E of the Group Insurance Producer Agreement, which are available to you on our website <http://thehartford.com/group-benefits-producer-compensation> and on the Producer View website at [www.ProducerView.com](http://www.ProducerView.com).

The Hartford compensates producers for the sale and service of our products. In most cases, producers are paid a Commission, which is either a graded or fixed flat percentage of the premium and is incorporated into the premium rate(s). In addition, producers may be eligible for various types of Other Payments. Other Payments are incurred as general operating expenses of The Hartford and will not be directly charged to any policy issued as the result of this quote.

Commissions and certain Other Payments are paid pursuant to the Hartford's Group Insurance Producer Agreement ("GIPA"). Quotes based on fixed or flat percentage Commissions reflect services provided by the producer to the policyholder. We rely on the producer to determine that these Commissions are supported by services described in the GIPA. The Hartford reports Commissions and Other Payments on the annual Schedule A Worksheet provided to policyholders in accordance with applicable law.

For additional information regarding eligibility for Commissions and Other Payments and terms and conditions relating thereto, please review our website <http://thehartford.com/group-benefits-producer-compensation> or contact your Hartford representative. Producers may also access the GIPA on Producer View.

#### Commissions:

Basic Employee Life: Schedule C Flat 10.0%

## Village of Waynesville

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The Hartford® is The Hartford Financial Services Group, Inc. and its subsidiaries, including underwriting companies Hartford Life and Accident Insurance Company and Hartford Fire Insurance Company. Home Office is Hartford, CT. All benefits are subject to the terms and conditions of the policy. Policies underwritten by the underwriting companies listed above detail exclusions, limitations, reduction of benefits and terms under which the policies may be continued in force or discontinued. This proposal explains the general purpose of the insurance described, but in no way changes or affects the policy as actually issued. In the event of a discrepancy between this proposal and the policy, the terms of the policy apply. Complete details are in the Certificate of Insurance issued to each insured individual and the Master Policy as issued to the policyholder. Benefits are subject to state availability.

This proposal includes a quote(s) for one or more products, which are issued on the following forms: Accident Form Series includes GBD-2000, GBD-2300, or state equivalent. Accidental Death and Dismemberment Form Series for all states except PR, WA and CA includes GBD-1000 and GBD-1300, or state equivalent, and in PR, WA and CA Form 7582 and Form PA-5427, or state equivalent. Critical Illness Form Series includes GBD-2600, GBD-2700, or state equivalent. Disability Form Series includes GBD-1000, GBD-1200, or state equivalent. Life Form Series includes GBD-1000, GBD-1100, Z-PORT, or state equivalent. Hospital Indemnity Form Series includes GBD-2800, GBD-2900, or state equivalent.



# Council Report

November 7, 2022

Chief Copeland

## Manager

- On October 21<sup>st</sup> Moody started to drill test sites to identify a location for a new well. We decided to drill three test sites for a potential Well #10 on the old Bowman property behind the park. The first test well was near the mill race and water was located at 20 ft. They drilled down to 52 ft and tested at that depth. The second spot located water at 15 ft and bottomed at 41 ft. The third location bottomed at 43 ft. I have received the water sample results on the first test site and a copy has been provided for your review. The sample looked very good, and it has a calculated estimate of 400 GPM. I have decided to test one more location approximately 300 ft from the first site.



- The vehicles shown below are being put on GovDeals to sell. We will use the proceeds to purchase a snowplow blade for the F550 Ford Leaf truck.



2000 International



2005 GMC Canyon



2000 Ford F450

- The Street Maintenance Department is following the schedule provided for leaf pickup, weather permitting. A copy of the schedule is attached with this report and the makeup days will be on Friday. We ask that people rake their leaves close to the curb but **DO NOT** put them on the roadway.



- On October 25<sup>th</sup> at 6pm, Trebel Energy had an informational meeting at the Village Government Center about the electric and gas aggregation program that we are offering the residents. This project will be on the upcoming election ballot to all the residents with an opt out option. Residents can contact me with any questions or concerns about the program.
- I have provided photos of the new Water Department truck which included the Village decals. This truck has been assigned to our Water Department Supervisor Brian Keith. It is part of the fleet maintenance program to replace the 2005 GMC Canyon, which has been put on GovDeals to sell.



- You will be voting on an ordinance of the pay rate scale for the 2023 calendar year. It is presented so pay increases can go into effect January 1<sup>st</sup> after the appropriate reads. I have worked with the Finance Director to approve this budget item. Please feel free to contact me with any questions.

- I met with Michael Spicer of Moody's about some of the troubles we have been having with our three active wells such as cavitation. It was determined after I spoke with Michael that the wells needed additional tests and rehabilitation. The process includes the removal of all three pumps to inspect and chemically treat them, clean the shafts, reinstall, and flow test them before they are put back online. An estimate for the work has been attached for your review. This project will be addressed at Public Works on Monday, November 7<sup>th</sup> to determine if we want to accept the proposal.
- The salt for winter street maintenance has been delivered. We had approximately 50-ton carryover from last year. They delivered 100-tons to us on Wednesday, October 26<sup>th</sup>. This brings our total to 150-tons on site and 100-tons in reserve to be delivered at a later date when requested. I believe we are in good shape for the upcoming season.



- We are working on getting the new Water Distribution card reader installed and running. This is a newer version and should eliminate future issues.



- We adopted a stray kitten as a comfort cat for staff and visitors. We got the idea from Springboro Police Department. They have a comfort dog named Blue. They have it for children in need of reassurance for various situations at the department. We chose a cat because they are more self-sufficient.



## Police

- The October dispatched calls for services have been provided for your review. Please feel free to contact me with any questions or concerns.
- The October Mayor's Court report has been included for your review. Please feel free to contact Ashley or me with any questions or concerns.
- Sgt Denlinger has submitted his October Code Enforcement report for your review. Please feel free to contact me or Sgt Denlinger if you have any questions or you would like to report a violation not currently on his report.
- Me, Officer Mermann, and Drew Burnett, Executive Director of Quaker Heights did a risk assessment of the facility. A four-page security assessment has been submitted to Ohio Living Quaker Heights for their records and State requirement. The report included emergency plans.



- We had additional officers out patrolling and handing out candy from the Command Vehicle during Trick-or-Treat on October 31<sup>st</sup>. They did a great job, and the residents were very receptive to our participation.



- We will be participating in the drug take back program on April 29<sup>th</sup>. This is with the Wayne Township Recycling Rally held at Wayne Local Schools. Last year we received 48.5 pounds of prescription drugs that we turned over to Drugs, Tobacco, and Firearms agency (DTF).
- I have provided photos on the next page of this report of our Annual Department Firearms Training held on Saturday, October 22<sup>nd</sup> at the Franklin City gun range. I want to thank Councilman Blankenship and Councilwoman Miller for providing lunch for the officers at the range. All officers did a great job and passed the state requirements for handguns, shotguns, semiauto rifles and tasers.



- I want to remind the Village Council and Staff of the employee Christmas party on Friday, December 16<sup>th</sup> beginning at 6pm.

# MOODY'S of Dayton, Inc.



*"Where Service and Quality Never Go Out of Fashion"*

4359 INFIRMARY ROAD  
MIAMISBURG, OHIO 45342-1231

PHONE AC 937-859-4482

FAX AC 937-859-4522

[www.moodysofdayton.com](http://www.moodysofdayton.com)

November 4, 2022

Village of Waynesville  
1400 Lytle Road  
Waynesville, OH 45068

Subject: TB 1 Boring Report

Attn: Chief Gary Copeland

Pursuant to the completion of the test boring for the Village of Waynesville on October 21, 2022. The test boring was completed using a CME 75 with 4 ¼" augers and completed to a total depth of 52 feet below existing grade where penetration refusal was encountered. Approximately 40 feet of granular sediments consisting of various percentages of fine to coarse sands and gravels were found overlain by approximately 12 feet of topsoil, silt, and clay. Static water level was measured to be at approximately 9 feet below existing grade.

With over 40 feet of saturated sands and gravels, this location is thought to be sufficient (up to 400 GPM) to supply the necessary capacity for the project. Effective size of samples observed range from .019" to .3" in diameter, yielding theoretical hydraulic conductivity values close to 5,000 gallons per day per square foot. This value is typical of those for the alluvial deposits found alongside the Little Miami River in the area.

Moody's of Dayton, Inc. proposes a 24" x 12" x 52' gravel packed well utilizing a 15' stainless steel "Hi-Flow" Johnson Screen with an opening size of .040" and a Covia all silica filter pack, Filtersil 0.60 – 0.80. This will result in a screen intake area of 173 square inches per foot of screen and a well screen transmitting capacity in excess of 804 gallons per minute (53.63 gpm/ft. of screen). Transmitting capacities are calculated assuming average entrance velocities over the entire length of the well screen are maintained at no more than 0.1 feet per second and are evaluated to attempt to minimize precipitation of minerals that plug the well screen openings over time.

If you have any questions, please do not hesitate to call; we look forward to hearing from you and can proceed on drilling the subject well upon submittal approval.

Thank you for the opportunity to be of service.

Sincerely,

Michael Spicer  
Vice President



Pace Analytical Services, LLC  
25 Holiday Drive  
Englewood, OH 45322  
(937)832-8242

November 3, 2022

Michael Spicer  
Moody's of Dayton, Inc.  
4359 Infirmary Road  
Miamisburg, OH 453421231

Dear Michael Spicer:

Enclosed are the analytical results for sample(s) received by the laboratory on October 21, 2022. The results relate only to the samples included in this report. Results reported herein conform to the applicable TNI/NELAC Standards and the laboratory's Quality Manual, where applicable, unless otherwise noted in the body of the report.

The test results provided in this final report were generated by each of the following laboratories within the Pace Network:

- Pace Analytical Services - Dayton

If you have any questions concerning this report, please feel free to contact me.

Sincerely,

Alicia Barnes



### REPORT OF LABORATORY ANALYSIS

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Pace Analytical Services, LLC  
25 Holiday Drive  
Englewood, OH 45322  
(937)832-8242

## CERTIFICATIONS

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**Pace Analytical Services Dayton**  
25 Holiday Drive, Englewood, OH 45322  
Florida Certification #: E871136  
Ohio VAP Certification #: CL0032

Kentucky UST Certification #: 123049  
Kentucky Wastewater Certification #: KY98039  
Ohio EPA Drinking Water Lab #872

## REPORT OF LABORATORY ANALYSIS

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25 Holiday Drive  
Englewood, OH 45322  
(937)832-8242

### SAMPLE SUMMARY

Lab ID	Sample ID	Matrix	Date Collected	Date Received
6296674001	AD-1	Drinking Water	10/21/22 10:00	10/21/22 11:49

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### SAMPLE ANALYTE COUNT

Lab ID	Sample ID	Method	Analysts	Analytes Reported
5296674001	AD-1	EPA 200.8	RJE	8
		SM 4500-H+ B	LED	1

PASI-DAY = Pace Analytical Services - Dayton

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 25 Holiday Drive  
 Englewood, OH 45322  
 (937)832-8242

### ANALYTICAL RESULTS

Sample: AD-1	Lab ID: 5295674001	Collected: 10/21/22 10:00	Received: 10/21/22 11:49	Matrix: Drinking Water				
Parameters	Results	Units	Report Limit	DF	Prepared	Analyzed	CAS No	Qual
<b>200.8 MET ICPMS</b>		Analytical Method: EPA 200.8 Preparation Method: EPA 200.8 Pace Analytical Services - Dayton						
Arsenic	5.3	ug/L	2.0	1	10/26/22 11:23	10/27/22 10:45	7440-38-2	
Cadmium	ND	ug/L	1.0	1	10/26/22 11:23	10/27/22 10:45	7440-43-9	
Chromium	5.0	ug/L	5.0	1	10/26/22 11:23	10/27/22 14:16	7440-47-3	
Copper	11.3	ug/L	5.0	1	10/26/22 11:23	10/27/22 14:16	7440-50-8	
Lead	2.7	ug/L	0.50	1	10/26/22 11:23	10/27/22 14:16	7439-92-1	
Molybdenum	4.4	ug/L	1.0	1	10/26/22 11:23	10/27/22 14:16	7439-98-7	N2
Nickel	42.1	ug/L	2.0	1	10/26/22 11:23	10/27/22 10:45	7440-02-0	M1
Zinc	16.4	ug/L	10.0	1	10/26/22 11:23	10/27/22 14:16	7440-66-6	N2
<b>4500H+ pH, Electrometric</b>		Analytical Method: SM 4500-H+ B Pace Analytical Services - Dayton						
pH at 25 Degrees C	7.4	Std. Units	1.0	1		10/27/22 16:01		H3,H6

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**QUALITY CONTROL DATA**

QC Batch 88446 Analysis Method: EPA 200.8  
 QC Batch Method: EPA 200.8 Analysis Description: 200.8 MET  
 Laboratory: Pace Analytical Services - Dayton

Associated Lab Samples: 5296674001

METHOD BLANK: 397734 Matrix: Drinking Water

Associated Lab Samples: 5296674001

Parameter	Units	Blank Result	Reporting Limit	Analyzed	Qualifiers
Arsenic	ug/L	ND	2.0	11/01/22 10:22	
Cadmium	ug/L	ND	1.0	11/01/22 10:22	
Chromium	ug/L	ND	5.0	11/01/22 13:53	
Copper	ug/L	ND	5.0	11/01/22 10:22	
Lead	ug/L	ND	0.5	11/01/22 13:53	
Nickel	ug/L	ND	2.0	11/01/22 10:22	

LABORATORY CONTROL SAMPLE: 397735

Parameter	Units	Spike Conc	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
Arsenic	ug/L	250	226	91	90-110	
Cadmium	ug/L	250	260	104	90-110	
Chromium	ug/L	250	261	104	90-110	
Copper	ug/L	250	251	100	90-110	
Lead	ug/L	250	249	100	90-110	
Nickel	ug/L	250	272	109	90-110	

MATRIX SPIKE & MATRIX SPIKE DUPLICATE 397736 397737

Parameter	Units	5296674001		397737		MS % Rec	MSD % Rec	% Rec Limits	Max RPD	Qual	
		MS Spike Conc	MSD Spike Conc	MS Result	MSD Result						
Arsenic	ug/L	5.3	250	250	232	234	91	91	80-120	1	20
Cadmium	ug/L	ND	250	250	244	242	98	97	80-120	1	20
Chromium	ug/L	5.0	250	250	212	217	83	85	80-120	2	20
Lead	ug/L	2.7	250	250	272	272	108	108	80-120	0	20
Nickel	ug/L	42.1	250	250	231	240	76	79	80-120	4	20 M1

Results presented on this page are in the units indicated by the "Units" column except where an alternate unit is presented to the right of the result.

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Pace Analytical Services, LLC  
 25 Holiday Drive  
 Englewood, OH 45322  
 (937)832-8242

**QUALITY CONTROL DATA**

QC Batch:	88900	Analysis Method:	SM 4500-H+ B
QC Batch Method:	SM 4500-H+ B	Analysis Description:	4500H+BDW pH
Associated Lab Samples:	5296674001	Laboratory:	Pace Analytical Services - Dayton

LABORATORY CONTROL SAMPLE: 400650

Parameter	Units	Spike Conc.	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
pH at 25 Degrees C	Std. Units	5	5.1	102	90-110 H6	

Results presented on this page are in the units indicated by the "Units" column except where an alternate unit is presented to the right of the result.

**REPORT OF LABORATORY ANALYSIS**

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## QUALIFIERS

### DEFINITIONS

- DF - Dilution Factor, if reported, represents the factor applied to the reported data due to dilution of the sample aliquot.
- ND - Not Detected at or above adjusted reporting limit.
- TNTC - Too Numerous To Count
- J - Estimated concentration above the adjusted method detection limit and below the adjusted reporting limit.
- MDL - Adjusted Method Detection Limit.
- PQL - Practical Quantitation Limit.
- RL - Reporting Limit - The lowest concentration value that meets project requirements for quantitative data with known precision and bias for a specific analyte in a specific matrix.
- S - Surrogate  
1,2-Diphenylhydrazine decomposes to and cannot be separated from Azobenzene using Method 8270. The result for each analyte is a combined concentration.
- Consistent with EPA guidelines, unrounded data are displayed and have been used to calculate % recovery and RPD values
- LCS(D) - Laboratory Control Sample (Duplicate)
- MS(D) - Matrix Spike (Duplicate)
- DUP - Sample Duplicate
- RPD - Relative Percent Difference
- NC - Not Calculable.
- SG - Silica Gel - Clean-Up
- U - Indicates the compound was analyzed for, but not detected  
N-Nitrosodiphenylamine decomposes and cannot be separated from Diphenylamine using Method 8270. The result reported for each analyte is a combined concentration.  
Reported results are not rounded until the final step prior to reporting. Therefore, calculated parameters that are typically reported as "Total" may vary slightly from the sum of the reported component parameters.  
Pace Analytical is TNI accredited. Contact your Pace PM for the current list of accredited analytes.
- TNI - The NELAC Institute

### ANALYTE QUALIFIERS

- H3 Sample was received or analysis requested beyond the recognized method holding time.
- H6 Analysis initiated outside of the 15 minute EPA required holding time.
- M1 Matrix spike recovery exceeded QC limits. Batch accepted based on laboratory control sample (LCS) recovery.
- N2 The lab does not hold NELAC/TNI accreditation for this parameter but other accreditations/certifications may apply. A complete list of accreditations/certifications is available upon request.

## REPORT OF LABORATORY ANALYSIS

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Pace Analytical Services, LLC  
25 Holiday Drive  
Englewood, OH 45322  
(937)832-8242

**QUALITY CONTROL DATA CROSS REFERENCE TABLE**

Lab ID	Sample ID	QC Batch Method	QC Batch	Analytical Method	Analytical Batch
5296674001	AD-1	EPA 200.8	88446	EPA 200.8	88516
5296674001	AD-1	SM 4500-H+ B	88900		

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 25 Holiday Drive  
 Englewood, OH 45322  
 (937)832-8242

**ANALYTICAL RESULTS**

Project: Waynesville TB 1

Sample: TB 1	Lab ID: 5299071002	Collected: 10/21/22 09:00	Received: 10/21/22 14:34	Matrix	Drinking Water			
Parameters	Results	Units	Report Limit	DF	Prepared	Analyzed	CAS No	Qual
<b>2320B Alkalinity</b>	Analytical Method: SM 2320B Pace Analytical Services - Dayton							
Alkalinity, Total as CaCO3	300	mg/L	5.0	1		10/25/22 16 09		
<b>2540C Total Dissolved Solids</b>	Analytical Method: SM 2540C Pace Analytical Services - Dayton							
Total Dissolved Solids	412	mg/L	10.0	1		10/25/22 12:41		N2
<b>4500FC Fluoride</b>	Analytical Method: SM 4500-F C-11 Pace Analytical Services - Dayton							
Fluoride	ND	mg/L	0.20	1		10/25/22 18 06	16984-48-8	N2
<b>4500H+ pH, Electrometric</b>	Analytical Method: SM 4500-H+ B Pace Analytical Services - Dayton							
pH at 25 Degrees C	7.4	Std. Units	1.0	1		10/25/22 13 56		H3,H6
<b>4500SO4-D, Sulfate Gravimetric</b>	Analytical Method: SM 4500-SO4 D Pace Analytical Services - Dayton							
Sulfate	38.3	mg/L	5.0	1		10/25/22 11:47	14808-79-8	
<b>335.4 Cyanide, Total</b>	Analytical Method: EPA 335.4 Preparation Method: EPA 335.4 Pace Analytical Services - Dayton							
Cyanide	ND	mg/L	0.010	1	10/25/22 11:30	10/25/22 16:26	57-12-5	N2
<b>4500 Chloride, DW</b>	Analytical Method: SM 4500-Cl E-11 Pace Analytical Services - Dayton							
Chloride	19.2	mg/L	2.0	1		10/25/22 11:18	16887-00-6	
<b>4500NO3-F, NO2 Unpreserved</b>	Analytical Method: SM 4500-NO3 F-11 Pace Analytical Services - Dayton							
Nitrogen, Nitrite	ND	mg/L	0.10	1		10/25/22 17:54	14797-65-0	N2

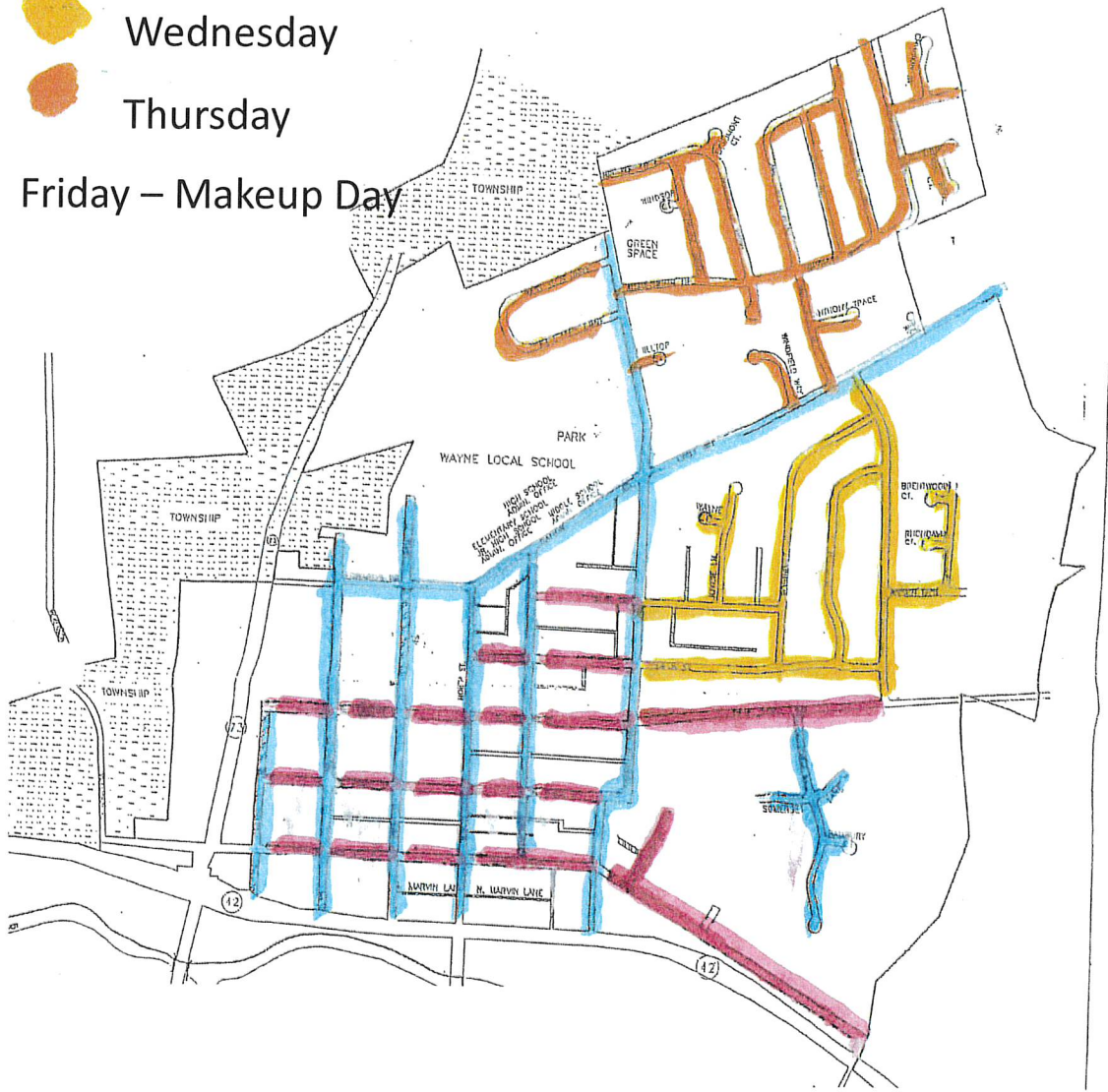
**REPORT OF LABORATORY ANALYSIS**

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# STREET MAP

- Monday
- Tuesday
- Wednesday
- Thursday

Friday – Makeup Day



# MOODY'S of Dayton, Inc.



*"Where Service and Quality Never Go Out of Fashion"*

4359 INFIRMARY ROAD  
MIAMISBURG, OHIO 45342-1231  
PHONE AC 937-859-4482  
FAX AC 937-859-4522  
www.moodysofdayton.com

October 14, 2022

Village of Waynesville  
1400 Lytle Road  
Waynesville, OH 45068

Attn: Chief Gary Copeland

Re: Wells 6, 7, and 8 Flow Testing and Rehabilitation

Moody's of Dayton, Inc. is pleased to respond to your request for a quote to rehabilitate and inspect the subject well. We propose an estimate of \$17,650 for well rehabilitation.

The following are the costs to rehabilitate the subject well:

1 Ls	Removal and inspection of the pump assembly.....	\$ 2,100.00
1 Ea	Video Inspection.....	\$ 1,000.00
45 Hrs	Chemically treat and mechanically surge well @\$210.00/hr...\$	9,450.00
1 Ls	Chemicals (220 gallons of Acid, 50# HTH).....	\$1,600.00
1 Ls	Reinstall pumping equipment.....	\$ 2,100.00
1 Ls	Air compressor and surge tool rental.....	\$ 800.00
1 Ls	Flow test well and pump.....	\$ 600.00
<b>TOTAL ESTIMATE PER WELL:</b>		<b>\$ 17,650.00</b>

Pump repairs and upgrades, will be considered after removal and inspection of the pumping equipment.

If you have any questions, please do not hesitate to call; we look forward to hearing from you and can proceed on servicing the subject wells upon your approval.

Thank you for the opportunity to serve the Village of Waynesville.

Respectfully,

Michael Spicer  
Vice President

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

# CALLS FOR SERVICE

From Date: 10/1/2022 12:00:00am

To Date: 10/31/2022 11:59:59pm

Type Description	Count
911 Hangup	8
911 Silent	5
Abandoned Vehicle	1
Alarm - Financial Institution	1
Alarm - Residential	6
Animal Complaint	8
Attempt to Locate	2
Business Check	68
Citizen Assist	4
Civil Process	32
Criminal Damaging	1
Criminal Warrant	6
Dispute - Tenant/Neighbor	3
Domestic Violence - Physical	2
Domestic Violence - Verbal	5
Escort	6
Extra Patrol	113
Fire - Electric Hazard	1
Fire - Fire Alarm	4
Fire - Gas Leak/Odor	1
Fire - Outdoor Fire	1
Fire - Service Call	3
Follow Up Investigation	16
Fraud/Deception - Past	1
Indecency/Lewdness - Past	3
Lock Out - Residential	1
Lock Out - Vehicle	6
Medical	34
Narcotics Complaint	2
Noise Complaint	2
Notification Only	7
Parking Complaint	11
Phone Call	19
Road Closure	1
Road Hazard./Disabled Vehicle	6
Special Detail	4
Suspicious Circumstances	2
Suspicious Person	3
Suspicious Vehicle	3
Theft - Past	1
Traffic Crash Non Injury	5
Traffic Crash w/ Injuries	4
Traffic Offense	2
Traffic Stop	80
Trespassing	3
Unknown Nature	1
Utility Problem	1
Vehicle Theft - Past	2
Warrant Confirmation	2
Well Being Check	4
<b>TOTAL</b>	<b>507</b>

## Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT  
Cash Flow for October 2022

Page : 1  
Report Date : 11/01/2022  
Report Time : 09:01:11

	Current Period	Year-To-Date	Last Year-to-Date
<b>City Revenue From:</b>			
Court Costs			
COMPUTER FUND	\$504.00	\$5,049.00	\$4,410.00
LOCAL COSTS	\$2,102.00	\$22,072.00	\$18,890.00
Additional Costs	\$0.00	\$97.00	\$39.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$5,719.00	\$58,807.35	\$53,361.10
Fees			
Fees	\$131.00	\$1,966.55	\$1,884.50
Bond Forfeits			
Bond Forfeits	\$0.00	\$390.00	\$125.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
<b>Total to City:</b>	<b>\$8,456.00</b>	<b>\$88,381.90</b>	<b>\$78,709.60</b>
<b>State Revenue From:</b>			
Court Costs			
VICTIMS OF CRIME	\$504.00	\$5,018.20	\$4,392.00
DRUG LAW ENFORCEMENT FUND	\$192.50	\$1,872.50	\$1,624.00
INDIGENT DEFENSE SUPPORT FUND	\$1,440.00	\$14,105.00	\$12,210.00
Fees			
Fees	\$0.00	\$60.00	\$30.00
<b>Total to State:</b>	<b>\$2,136.50</b>	<b>\$21,055.70</b>	<b>\$18,256.00</b>
<b>Other Revenue From:</b>			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$82.50	\$802.50	\$696.00
Restitution			
Restitution	\$0.00	\$1,509.44	\$140.00
<b>Total to Other:</b>	<b>\$82.50</b>	<b>\$2,311.94</b>	<b>\$836.00</b>
<b>TOTAL REVENUE *</b>	<b>\$10,675.00</b>	<b>\$111,749.54</b>	<b>\$97,801.60</b>
*Includes credit card receipts of	\$2,150.00	\$33,946.00	\$31,475.00

END OF REPORT

Code Enforcement

Date	Address	Violation (ORD)	Deadline	1st Notice	2nd Notice	Citation	Resolved
5/17/2021	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls		5/25/2021			
5/24/2021	58 Third St	Front window area detached from house.					
6/21/2021	103 N Third St	Needs condemned. Overhang Extensions, Rotting deck boards, Windows and Door Frames, Rotting soffit, Brush, Roofs and Drainage		6/21/2021			
8/30/2021	264 N Main St	Home Occupations, Sanitation, Parking, Outdoor Storage, Accessory Structures, Storage of Junk, Disabled Vehicles and Rubbish on Premises, Exterior of Premises, Roofs and Drainage, Stairways, Decks, Porches and Balconies, Handrails and guards, Window and Door Frames, Accumulation of Rubbish or Garbage, Disposal of Rubbish or Garbage	10/5/2021	8/30/2021	9/2/2021	10/18/2021	
		Pre-trial scheduled for 3rd time on 02/16/2022					
		Plea and Sentencing scheduled for 04/21/2022					
		Plea and Sentencing rescheduled for 5/19/2022					
		Appears repairs have been started 05/02/2022					
10/4/2021	127 North St	Roofs and Drainage, Weeds, Exterior of Premises, Overhang Extensions		10/5/2021			
11/15/2021	575 Royston Dr	Outdoor Storage, Junk Motor Vehicles		11/16/2021			
12/20/2021	1037 Brookfield Dr	Sidewalks		1/3/2022			
2/2/2022	156 High St	Foundations, Roofs and Drainage, Exterior of Property, Windows and Doors, Rotting Fesca, Parking in grass		2/4/2022			
		Working on issues					
		Repairs have started 05/02/2022					
2/2/2022	982 Brookfield Dr	Fence		2/4/2022			
2/2/2022	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls		2/4/2022	10/24/2022		
2/2/2022	88 S Third St	Windows and Doors, Roofs and Drainage, Exterior of Premises		2/4/2022			
		Brian Blankenship called stating windows have been ordered					
2/2/2022	208 S Third St	Outdoor Storage, Roofs and Drainage, High Weeds		2/4/2022			
2/2/2022	195 S Third St	Paint, Outdoor Storage, Exterior of Premises		2/4/2022			
2/2/2022	122 Franklin Rd	Outdoor Storage		2/4/2022	3/13/2022		
3/13/2022	122 Franklin Rd	Permitless Shed		3/13/2022			
3/21/2022	262 Edwards Dr	Junk Motor Vehicles, Outdoor Storage, Accumulation of Junk		3/22/2022			
3/21/2022	225 Edwards Dr	Outdoor Storage, Accumulation of Rubbish or Garbage		3/22/2022			
3/28/2022	120 N Main St	Accumulation of Rubbish or Garbage, Brush		3/29/2022			
3/28/2022	696 Franklin Rd	Junk Motor Vehicle, Brush, Accumulation of Rubbish		3/29/2022			
4/4/2022	47 N Third St	Overhang extensions, Exterior of Premises		4/11/2022			
4/4/2022	39 W Ellis Dr	Boat parked in grass		4/11/2022			
4/4/2022	15 S Third St	Exterior of Premises		4/11/2022			
		Working on getting estimates for repairs 05/01/2022					
4/4/2022	168 High St	Outdoor Storage		4/11/2022			
4/4/2022	272 North St	Exterior of Premises, Exterior Walls, Roofs and Drainage,		4/11/2022			

Code Enforcement

			Window and Door Frames, Accumulation of Rubbish or					
			Garbage, Storage of Junk, Disabled Vehicles and					
			Rubbish on Premises, Weeds					
4/4/2022	369 Franklin Rd		Accumulation of junk, Outdoor Storage			4/11/2022		
4/4/2022	613 Preston Dr		Outdoor Storage			4/11/2022		
4/4/2022	99 N Main St		Roofs and Drainage			4/11/2022		
5/2/2022	1030 Justin Ridge		Sidewalk			5/3/2022		
5/2/2022	1000 Justin Ridge		Sidewalk			5/3/2022		
5/2/2022	1100 Justin Ridge		Sidewalk			5/3/2022		
5/2/2022	1037 Brookfield Dr		Sidewalk			5/3/2022		
5/2/2022	865/867 Windfield Way		Sidewalk			5/3/2022		
5/2/2022	643 Robindale Dr		Sidewalk			5/3/2022		
5/2/2022	705 Robindale Dr		Locating Contractor					
5/2/2022	559 Preston Dr		Sidewalk			5/3/2022		
5/2/2022			Sidewalk			5/3/2022		
6/6/2022	55 N US Rt 42		Contractor hired					
6/6/2022	83 N Third St		Accessory Structures			6/13/2022		
6/6/2022	83 N Main St		Siding			6/13/2022		
			Exterior of Premises, Junk Camper, Fence, Accumulation			6/13/2022		
			of Junk					
6/20/2022	160 N Fourth St		Outdoor Storage, High Grass			6/20/2022		
6/20/2022	120 N Main St		Exterior of Premises					6/20/2022
6/27/2022	1047 Brookfield Dr		Junk Motor Vehicle			6/28/2022		
6/27/2022	398 North St		High Grass, Outdoor Storage					
6/27/2022	825 Franklin Rd		Cut down tree needs removed			7/19/2022		
6/27/2022	35 N US Rt 42		Exterior of Premises, Outdoor Storage, Accumulation of			7/19/2022		
			Junk, Accessory Structures, Junk Motor Vehicle					
6/27/2022	437 N Main St		High Grass, Parking in grass, Junk Motor Vehicle			7/19/2022		
6/27/2022	295 S Main St		Roofs and Drainage, Siding, Trees need trimmed over			7/19/2022		
			sidewalk					
6/27/2022	22 S Main St		Eaves rotten, Gutter falling			7/19/2022		
6/27/2022	176 N Third St		Roofs and Drainage			7/19/2022		
6/27/2022	109 N Main St		Outdoor Storage, Junk Motor Vehicle			7/19/2022		10/17/2022
7/18/2022	552 North St		Parking in Grass, Junk Motor Vehicle, Front Steps,			7/19/2022		
			Soffit Gutters					
7/18/2022	107 N Fifth St		Parking in Grass			7/19/2022		
8/8/2022	84 N Main St		Screens			8/8/2022		
8/8/2022	N Main St - Vacant		High Weeds		10/7/2022	8/9/2022		10/7/2022
8/8/2022	207 S Third St		High Grass/Weeds			8/9/2022		10/7/2022
8/8/2022	107 N Fifth St		Camper parked in yard			8/9/2022		
8/22/2022	161 Edwards Dr		High Grass/Weeds			8/23/2022		10/17/2022
8/22/2022	116 N Third St		Outdoor Storage			8/23/2022		
8/29/2022	941 Lytle Rd		Tree Overhanging Street less than 14'			8/30/2022		10/17/2022
8/29/2022	160 S Third St		Shed, Fallen Tree, High Weeds			8/30/2022		
8/29/2022	982 Brookfield Dr		Fence			8/30/2022		
8/29/2022	1232 Adamsmoor Dr		Junk Motor Vehicle			8/30/2022		10/17/2022
8/29/2022	171 N Third St		Stairs			8/30/2022		10/17/2022
9/19/2022	1319 Rosebud Ct		Parking in grass			8/30/2022		10/17/2022
9/19/2022	1035 Rose Petal Ct		Junk Motor Vehicle			9/20/2022		10/17/2022
9/19/2022	15/21 N Third St		Siding, Doors and Window Frames, Temp power pole,			9/20/2022		10/17/2022
			Dump truck, High grass			9/19/2022		

Code Enforcement

9/19/2022	291 Church St	Trash, Brush, High grass, Parking lot repair, Weeds in parking lot, High Weeds	9/19/2022		
9/19/2022	292-298 Church St	Roofs and Drainage, High Grass	9/20/2022		
9/19/2022	398 N Main St	High Grass/Weeds	9/20/2022		10/17/2022
9/19/2022	10 N Main St	Weeds, Parking lot weeds, Brush	9/19/2022		10/17/2022
9/19/2022	296 S Main St	Gutter clean out, Trim trees	9/19/2022		
9/19/2022	96 S Marvins Ln	Siding, Weeds, Trash, Pothole	9/19/2022		10/17/2022
9/19/2022	38 N Main St	High Grass/Weeds, Trees need trimmed	9/20/2022		10/17/2022
9/19/2022	102 N Main St	Soffit	9/20/2022		
9/26/2022	274 S Main St	Window Frames, Trees over neighbor's property, Outdoor Storage, High Weeds	9/27/2022		
9/26/2022	109 N Main St	Weeds, Junk Motor Vehicle, Trash, Outdoor Storage	9/27/2022		
9/26/2022	207 N Main St	Siding	9/27/2022		
9/26/2022	251 Chapman St	Outdoor Storage, Accumulation of Rubbish or Garbage	9/27/2022		
9/26/2022	207 S Third St	Trees over street, Weeds	9/27/2022		
9/26/2022	273 S Main St	Dead Tree	9/27/2022		
		Letter returned, spoke with property owner and will have removed	10/17/2022		
9/26/2022	171 N Third St	Stairs			
9/26/2022	750 Preston Dr	Dead Tree	9/27/2022		10/17/2022
9/26/2022	657 Joyce Ct	Dead Tree	9/27/2022		
9/26/2022	535 Franklin Rd	Dead Tree	9/27/2022		10/17/2022
		H/O says tree is alive but will have a arborhist checked it for disease in spring, contact with H/O via email			
9/26/2022	1074 Crede Way	Weeds	9/27/2022		10/7/2022
9/26/2022	705 Robindale Dr	Sidewalk	9/27/2022		
9/26/2022	677 Robindale Dr	Weeds	9/27/2022		10/17/2022
10/3/2022	221 N 3rd St	Loud Furnance	10/3/2022		10/17/2022
10/3/2022	71 N Main St	Junk Motor Vehicle	10/3/2022	10/6/2022	
10/17/2022	10 N Main St	Outdoor storage of commerial kitchen cooler	10/17/2022		
10/17/2022	157 N 4th St	Weeds, Siding	10/18/2022		
10/17/2022	274 N 4th St	Outdoor Storage, Accumulation of Junk	11/7/2022		
10/17/2022	369 Franklin Rd	Outdoor Storage, Accumulation of Junk	10/24/2022		10/24/2022
10/17/2022	179 N 4th St	Outdoor Storage, Accumulation of Junk	11/7/2022		
10/17/2022	255 N Third St	Exterior Walls, Roofs and Drainage	11/21/2022		
10/24/2022	367 Franklin Rd	Outdoor Storage, Accum. of Junk	10/30/2022		10/30/2022
		Dead Trees	10/24/2022		
10/24/2022	862 Franklin Rd	Sidewalk	12/31/2022		
10/24/2022	1017 Crede Way	Expired Tags, Overtime Parking, Gutters	12/16/2022		
10/24/2022	103 N 3rd St	Weeds, Trimming or removal trees, plants and shrubbery, Stairways, decks, porches and balconies, Exterior of	11/1/2022		
		premises, Exterior walls, Roofs and drainage, Handrails, Windows and door frames, Accumulation of junk	1/25/2023		
		Trailer on street			
10/24/2022	429 Somerset Ln	Outdoor Storage, Accumulation of junk, Weeds	10/28/2022		
10/24/2022	650 High St		11/1/2022		



PUBLIC WORKS COMMITTEE MEETING –

October 3, 2022

MEMBERS PRESENT: Zack Gallagher, Brian Blankenship, Chris Colvin

GUESTS PRESENT: Connie Miller, Joette, Dedden, Earl Isaacs

STAFF PRESENT: Chief Copeland, Jamie Morley

1. Meeting called to order at 6:01 PM by Mr. Gallagher.
2. Quorum was achieved – Three members were present.
3. Mr. Gallagher made a motion to accept the September 6, 2022 minutes as written and was seconded by Mr. Blankenship.

3 Yeas

4. Chief Copeland went over staffing and ongoing and future projects within the Village:
  - a. The Village is fully staffed. Michael Geyer has been hired and began working as the newest full-time officer. Darren Sewell has been hired as a water worker. He has experience with repairing and installing water lines and has the hours needed to obtain a water license. He will begin on October 10. Brian Keith has been hired as the Village's water operator with a Class II water license. He will begin on October 17.
  - b. Completed the article for the Township Magazine, which should be published soon.
  - c. Still working with ODOT on installing a traffic light at the intersection of Route 42 and North Street. It is looking favorable for the Village to receive permission and funding for this project.
  - d. Presented the expiring contract with Miami Valley Lighting to be compared with the proposed new contract.
  - e. The 2021 budget included a new truck for the Water Department. Would like to consider purchasing one this year and trading in the Canyon.
  - f. Leaf pickup will begin after Sauerkraut Festival.
  - g. The current paint sprayer used for painting curbs is not working properly. Would like to see about reconditioning the old one or purchasing a new one.
  - h. OPWC for 2023 will be announced in November.
  - i. Microsurfacing has been completed on a total of 12 roads and many residents have complimented the results. Mr. Colvin asked if there comes a point where the street is too high meeting the curb and a mill and fill is necessary. Chief Copeland stated that it may, but there is an estimated 15-year lifetime on the microsurfacing.
5. Mr. Colvin asked about the longevity of the light posts along Main Street. Chief Copeland stated that they look great with repainting. There are a few tops that are missing but could be replaced with a similar top.
6. Mr. Gallagher asked if the newly hired water operator is familiar with SCADA. Chief Copeland responded that in his previous job, he worked with several different SCADA systems and will look at the current system and see what he would recommend. Chief Copeland stated Brian Keith is also familiar with the new Wachs valve exercising machine the Village recently purchased.

7. Ms. Dedden asked about installing a sidewalk in front of the government center. Chief Copeland stated he would see about putting that on the project list for next year and could possibly be done in-house.
8. Chief Copeland stated that there is a current water leak in the parking lot at Stone House. It is the responsibility of the owners, and they will be fixing it.
9. Mr. Blankenship made a motion to adjourn at 6:50 PM and Mr. Colvin seconded the motion.

3 Yeas

Jamie Morley  
Clerk to Council